



**Central Milton Keynes Town Council**  
**Meeting held on 2<sup>nd</sup> JULY 2020**  
**by Zoom videoconference**

**Present:** Rebecca Kurth (Chair)  
Andre Brady  
Oya Discombe  
Linda Inoki  
Gill Kirkup  
Andrew Thomas (to item 20/069) (on other Town Council business)  
Paul Cranfield (Clerk)  
Thomas Walker (Consultations Officer and meeting host)

**Apologies:** Amir Chahardehi

**Absent:** Ramo Erdogan

**In attendance:** One member of the public (to item 20/068)

	<b>Minutes</b>	<b>Actions</b>
20/060	<b>Apologies</b> Apologies were received from Councillor Chahardehi. Councillor Thomas noted that he would need to leave the meeting early to attend another meeting on Town Council business.	
20/061	<b>Declarations of Interest</b> The Chair declared an interest in item 20/072, by virtue of living in the proximity.  The member of the public was welcomed to the meeting.	
20/062	<b>Ratification of Minutes of the Town Council meeting</b> The minutes of the meeting of the Town Council on 14th May 2020 were agreed as a true record of the meeting, subject to the amendment to item 20/056 'actions' column to remove 'SW'.  To be signed as such by the Chair at a future face to face meeting.	
20/063	<b>Clerk's Report on Outstanding Items</b> The paper, as previously circulated, was noted.  Updates to the action sheet were agreed, as follows:  Item 19/020- Mark on to September Item 19/063- Close Item 19/073- Mark on to November Item 20/005- Close Item 20/008- Mark on to September Item 20/010- Close Item 20/011- Close	

20/064	<p><b>Representations from the Public</b> At this juncture the Chair asked the member of the public if he wished to speak. He declined to do so, but offered to address any queries with regard to item 20/067 if so requested.</p>	
20/065	<p><b>Finance Paper</b> The paper, as previously circulated, was noted.</p>	
20/066	<p><b>Forward Plan Monitoring Sheet</b> There are currently no items on the forward planning monitoring sheet.</p>	
20/067	<p><b>MK Community Boat</b> The papers, as previously circulated, were noted.</p> <p>Councillor Inoki expressed her dissatisfaction at the manner in which MKCouncil had conducted itself in its discussions with BMK Waterways Trust and Crest Nicholson in relation to the allocation of s106 monies to support the project without the engagement of CMK Town Council at an early stage.</p> <p>It was felt regrettable that the Town Council had been blindsided in respect of a significant sum of s106 monies. However, it was agreed that the amended draft Heads of Terms afforded benefits and protections to residents, which was welcomed.</p> <p>An amendment to item 'f' of the draft Heads of Terms was agreed as follows:-</p> <p>Replace 'contribute to' with 'encourage'.</p> <p>With the above amendment, the draft Heads of Terms were unanimously agreed.</p> <p>The member of the public left the meeting at this juncture.</p>	
20/068	<p><b>Year End Financial Reports</b> The papers, as previously circulated, were noted.</p> <p>The cash reconciliation, bank reconciliation statement and summary receipts and payments were all noted.</p> <p>Councillor Thomas left the meeting at this juncture.</p>	
20/069	<p><b>Annual Accounts</b> The papers, as previously circulated, were noted.</p> <p>Section 1 of the Annual Return was considered by councillors and responses to the statements unanimously agreed and the document would be signed on behalf of the Town Council by the Chair face to face in the near future.</p> <p>The report of the internal auditor was noted. It was agreed that once every 4 years an audit company or equivalent body would be requested to undertake the internal audit process.</p> <p>Section 2 of the Annual Return was agreed to be signed by the Chair on behalf of the Town Council face to face in the near future.</p>	

	Councillor Kirkup agreed to overview the internal accounting procedures for the forthcoming year.	
20/070	<p><b>Web Accessibility Guidelines</b> The paper, as previously circulated, was noted.</p> <p>It was agreed that Thomas Walker undertakes the review of the website, and reports back to the September meeting with a recommended Accessibility Statement.</p>	TW
20/071	<p><b>Parish infrastructure Plan</b> The paper, as previously circulated, was noted.</p> <p>The Chair introduced this item, noting that the Campbell Park Northside development was anticipated to be the largest residential planning application remaining within the parish and it was anticipated that this should yield s106 monies of some £1.5mn over the course of the development.</p> <p>Changes in the way s106 is considered have resulted in the need to have some developed ideas to bring forward to the landowners and developers prior to the planning application being submitted.</p> <p>To this end, the Community Facilities Working Party has requested that councillors bring forward their thoughts on projects for consideration, which the Working Party will consider further.</p> <p>A councillor noted that the impact of covid19 will need to be taken into account and that a facility built by the developer might be more viable to achieve than a cash contribution.</p> <p>It was noted that the agreement reached with the developers of Aubrey Place is a good example of joint working, but there remained issues relating to 'ownership' and control of integrated facilities in such cases.</p> <p>The following ideas were put forward:-</p> <ul style="list-style-type: none"> <li>• An indoor/outdoor facility to reflect the possible need for future social distancing measures</li> <li>• A studio facility for recording/internet/broadcasting and community engagement online</li> <li>• Community herb garden</li> <li>• Pop-up facilities for community use, either:- <ul style="list-style-type: none"> <li>○ Events bus- for hire for street parties</li> <li>○ Marquee- with cooking facilities etc</li> </ul> </li> <li>• Ideas which would appeal to the developers as a means to enhance their project, such as kinetic sculptures and/ or water features.</li> <li>• Sports bubble, weather protected, but with outdoor space</li> <li>• Use of the multi-storey car park by MK Theatre, which is believed to be under risk of being de-commissioned. This could be used as a community facility, with work spaces, homeless kitchens, meeting rooms etc on various levels of the structure.</li> </ul> <p>Councillors were requested to bring forward any further ideas to the Clerk within the next 2 weeks, after which the Community Facilities Working Party will meet to consider options and revert to the Town Council.</p>	

20/072	<p><b>Noticeboard Update</b> The paper, as previously circulated, was noted.</p> <p>The introduction of a replacement noticeboard adjacent to the Central Library was welcomed.</p> <p>However, the proposal to remove the noticeboard by Enterprise Lane was declined at this juncture.</p> <p>It was suggested that a noticeboard in the vicinity of the Budgens store in south Campbell Park would be a welcome addition.</p> <p>The proposal was duly amended to read:- 'The Clerk to investigate the installation of a new noticeboard in the vicinity of the Budgens store in south Campbell Park and, if this is possible, to arrange for its siting and the removal of the Enterprise Lane noticeboard to be undertaken at the same time.'</p> <p>The amended proposal was agreed unanimously and the Clerk asked to report back by October 2020.</p>	PC
20/073	<p><b>Proposal for Community Development Officer role</b> The paper, as previously circulated, was noted.</p> <p>The Chair provided an introduction to this item, noting the work of members of the Residents Services Working Group in developing the proposal.</p> <p>It was noted that the tasks identified for the officer to undertake all formed part of the 2020/21 Action Plan as agreed at the Budget meeting earlier this year.</p> <p>A councillor suggested that the recruitment was delayed for a time, due to the current covid 19 scenario. An alternative view was expressed that one of the functions of the Town Council is to communicate with residents even if we cannot meet with them at present.</p> <p>It was felt that there is an urgency to start work on what can be done via remote means in support of residents.</p> <p>It was also acknowledged that, with the lack of a newsletter being distributed since late last year, there is a need to communicate by other means with residents.</p> <p>After further discussion it was agreed that the proposal be amended that an individual is hired to perform this function for a 6 month trial period only.</p> <p>The proposal was supported by 4 votes in favour and 1 abstention.</p> <p>It was further agreed that the Residents Services Working Party bring forward to the next meeting a set of measures that will enable the 6 month trial to be properly appraised .</p>	Residents Services Working Party
20/074	<p><b>Proposal for Residents Forum and Police Forum</b> The paper, as previously circulated, was noted.</p>	

	<p>Concerns were expressed that the small number of attendees at the face to face parish-wide meeting would mean that any ward-based remote meetings would be sparsely attended.</p> <p>Additionally, certain councillors indicated that they would not be able or willing to engage fully in this process.</p> <p>It was agreed by 4 votes in favour and 1 abstention that the ward-based approach would be developed and tested, with no obligation on councillors to be involved, with the Police Forum remaining parish-wide and coordinated by the Clerk in collaboration with the Community Development Officer.</p>	
20/075	<p><b>Items for Information</b></p> <p>a) <b>Draft Planning Committee Minutes May 2020</b> The paper, as previously circulated, was noted</p> <p>b) <b>Novated Zurich Insurance Policy</b> The paper, as previously circulated, was noted.</p> <p>c) <b>Sex Establishment Licence Renewal</b> The paper, as previously circulated, was noted.</p>	
20/076	<p><b>Items for Next Agenda:</b> None</p> <p>The meeting closed at 7.57pm.</p> <p><b>The next scheduled meeting to be held on Thursday 6 August 2020 by videoconference</b></p>	

**Appendix to Minutes of Meeting of CMK Town Council on 2 July 2020**

**Financial Items**

A list of expenses incurred, authorised at the Town Council meeting, is provided below:

**Cheques:-**

Andrew Thomas	£ 28.98
Simon Wright	£ 500.00
Serco	£12,000.00
Serco	£6,376.80
Jon Muncaster	£1,000.00
Simon Wright	£1,666.00
ICO	£ 40.00
Zurich Insurance	£ 359.34

**Direct payments:-**

Vonage	£ 10.25
Google	£ 53.83
Tsohost	£ 5.99
Amazon	£ 96.87
Cartridge Save	£ 121.79
NEST	£ 70.00
Royal Mail	£ 30.24
MK Council	£ 587.76

**Monthly Standing orders:-**

Salaries	£1,886.00
MK Community Properties	£ 518.84

Chair's Signature.....

Date.....