



Agenda Item 23/069



Central Milton Keynes Town Council

Meeting held on 4th May 2023

at Centrecom, North Row, Central Milton Keynes

Present:

David Stabler (Chair)
Andre Brady
Anurag Jain
Peter Lightfoot
Philip Murphy
Paul Cranfield (Clerk)

Apologies: Rebecca Kurth, Andrew Thomas

In attendance: None.

23/051 – Apologies

Apologies were received from Councillors Kurth and Thomas

23/052 – Declarations of Interest

None

23/053 - Ratification of Minutes of the April Town Council meeting

The minutes of the meeting held on 6th April 2023 were agreed as a true record and signed as such by the Chair.

23/054- Clerk's Report on Outstanding Items

The paper, as previously circulated, was noted.

Updates to the action sheet were agreed, as follows:

Item 23/05- Closed
Item 23/08- Closed
Item 23/10- Mark on to July
Item 23/11- Closed

Item 23/12- Mark on to June
23/055 - Representations from the Public

None.

23/056- Finance Paper

The paper, as previously circulated, was noted.

23/057 - Forward Plan Monitoring Sheet

The paper, as tabled, was noted.

It was agreed that the Clerk request from MKDP an update on the Theatre MSCP project.

ACTION:- Clerk to write to MKDP

23/058 – Year End Accounts 2022/2023

The papers, as previously circulated, were noted.

A discussion ensued regarding the current and future levels of precept income, given the growth in balances. There was acknowledgement that current levels of balance growth would not be sustainable going forward, and that this matter should be explored prior to the 2024 budget meeting.

23/059- Year End Financial Reports

The papers, as previously circulated, were noted.

i) Cash Reconciliation /Reserves

The paper, as previously circulated, was noted.

ii) Bank Reconciliation Statement

The paper, as previously circulated, was noted.

23/060- Annual Audit Return

The papers, as previously circulated, were noted.

i) Internal Audit

Councillors commended the thoroughness of the Internal Audit Report, and noted that the outcome of the report was that the council has met a 'Very Good' standard.

Councillors unanimously extended their thanks for the Clerk's excellent work.

The following actions to be taken going forward:-

- An Investment Policy to be written and adopted.
- Register of Interests to be circulated for update and then included either in pdf form on the town council's website or as a link to MKCCouncil's website.

ACTION- Clerk to progress the above items.

ii) Annual Audit Return Pages 3, 4 and 5

Section 1 of the Annual Return was considered by councillors and responses to the statements unanimously agreed and the document was signed on behalf of the Town Council by the Chair.

Section 2 of the Annual Return was agreed and signed by the Chair on behalf of the Town Council.

23/061- Strategic Planning Event

The paper, as previously circulated, was noted.

After some discussion, it was agreed that the Strategic Planning event be pursued with the consultant, Barbara Paterson.

However, one councillor expressed concerns about the value of a pre-meeting phone call, and others, while welcoming this, proposed that the style of questions be amended to more accurately reflect the aims of the session and the objective of the exercise.

ACTION- The Clerk to request from councillors any suggested question areas, which he will then communicate on the consultant.

23/062- Increase in Councillor Numbers

The paper, as previously circulated, was noted.

After discussion it was agreed that it would not be appropriate to consider an increase in councillors at this time.

The Clerk noted that councillors were due to stand for election in May 2024.

It was agreed that the focus should be on co-opting another councillor, preferably one with an interest in Residents' Services. To progress this it was suggested that local leaflet drops could be effective.

23/063- Grant Applications

The papers, as previously circulated, were noted.

i) MELS

Councillors were critical of the lack of parish-specific information provided by the applicants, who used an old version of the application form.

It was unanimously agreed that the application should be declined.

ii) Friends of Conniburrow Community Centre

It was unanimously agreed that the sum of £280 should be granted to the Friends of Conniburrow Community Centre, recognising that this centre serves as the 'local' children's centre for CMK.

23/064 - Items for Information

- i) March Planning Committee Minutes
- ii) Parishes Forum Minutes
- iii) MKCCouncil Plan 2022/2023 year end summary

ACTION- Clerk to bring the Action Plan paper back to the Town Council every 3 months this year.

- iv) Licensing application- Santander

The meeting closed at 8.00pm.

The next scheduled monthly meeting will be held on the revised date of Thursday 8 June 2023 at Centrecom Meeting Place

Appendix to Minutes of Meeting of CMK Town Council on 4 May 2023

Cheques:-

Jon Muncaster	£ 1,000.00
BMKALC	£ 609.03
Samantha Carmichael	£ 600.00
Warners	£ 76.44
Centrecom	£ 180.00
Trubys Garden Tea Room	£ 500.00
MOTUS	£ 400.00
Eagle Graphics	£ 929.00
MK Community Foundation	£ 126.00

Debit card items :-

Google	£ 151.80
Tsohost	£ 5.99
Royal Mail	£ 283.25
Royal Mail	£ 16.40
Vonage	£ 10.25
Currys Care	£ 10.35
Costco	£ 59.49

Monthly Standing Orders:-

Salaries	£ 2,100.00
MK Community Properties	£ 559.30

Chair's Signature.....

Date.....