



**Central Milton Keynes Town Council
Meeting held on 5th September 2019
At Centrecom Meeting Place, Central Milton Keynes**

Present: Rebecca Kurth (Chair)
Andre Brady (from item 19/139)
Oya Discombe
Ramo Erdogan
Andrew Thomas
Paul Cranfield (Clerk)

Apologies: Linda Inoki, Amir Chahardehi (on Town Council business)

In attendance: One member of the public

| | Minutes | Actions |
|--------|---|----------------|
| 19/132 | Apologies Apologies were received from Councillors Chahardehi and Inoki. | |
| 19/133 | Declarations of Interest None In line with Schedule 12A Local Government Act 1972, it was noted that Items 19/148 will be likely to disclose exempt information relating to contractual matters and the Town Council therefore unanimously resolved that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded from this item. | |
| 19/134 | Ratification of Minutes of the Town Council meeting The minutes of the meeting of the Town Council on 1st August 2019 were agreed as a true record of the meeting and signed as such by the Chair. | |
| 19/135 | Clerk's Report on Outstanding Items The paper, as previously circulated, was noted. Updates to the action sheet were agreed, as follows: Item 19/008- Close Item 19/009- Mark on to December Item 19/010- Close Item 19/020- Mark on to November Item 19/030- Close Item 19/033- Close Item 19/038- Close Item 19/040- Close Item 19/041- Close Item 19/042- Close Item 19/043- Close Item 19/044- Close Item 19/045- Close | |

| | | |
|--------|---|----------------------------------|
| | | |
| 19/136 | <p>Representations from the Public The member of the public present, Gill Kirkup, spoke about her background and the reasons why she would like the opportunity to become a councillor.</p> | |
| 19/137 | <p>Finance Paper The paper, as previously circulated, was noted.</p> | |
| 19/138 | <p>Forward Plan Monitoring Sheet The paper, as previously circulated, was noted.</p> | |
| 19/139 | <p>Amended Financial Regulations The papers, as previously circulated, were noted.</p> <p>Councillor Brady arrived during this item.</p> <p>The Chair queried whether it was understood that Section 11 a) ii) allowed specialist services in general, including consultancy fees etc to be commissioned without the need for competitive tendering. The Clerk indicated that this was his understanding.</p> <p>It was agreed to adopt the amended financial regulations as circulated.</p> | |
| 19/140 | <p>Pest Control The paper, as previously circulated, were noted.</p> <p>The paper was welcomed by councillors as supporting the view taken in declining the grant application for rat traps at the August meeting.</p> <p>It was agreed that it was not within the remit of the Town Council to provide assistance to individuals to help address issues with rats and other pests.</p> <p>It was agreed that the Community Mobiliser should be requested to develop an information leaflet on the role of Environmental Health with regard to pest control.</p> <p>Environmental Health to be asked to once again make contact with the grant applicant to pursue ways of reducing rat numbers in the South Row area.</p> <p>The Community Mobiliser to make contact with the residents who raised the issue of rats at the Parish Meeting.</p> | <p>PC/SN</p> <p>PC</p> <p>SN</p> |
| 19/141 | <p>Wreath for Armistice Day The paper, as previously circulated, was noted.</p> <p>It was agreed that a wreath should be purchased in sum of £50 for the 2019 event and that a similar wreath is purchased on an annual basis until the Town Council determines that the practice should cease.</p> <p>The photograph of Councillor Thomas at the 2018 event to be circulated.</p> | <p>PC</p> |
| 19/142 | <p>Amended Wording for Grant Applications The paper, as previously circulated, was noted.</p> | |

| | | |
|--------|--|----|
| | <p>A decision on alternative wording for the first paragraph within the grant application form was deferred pending further work.</p> <p>It was agreed that the Clerk would circulate a new proposed wording by email and invite comments.</p> | PC |
| 19/143 | <p>CMK Life Freelance Assistant The paper, as previously circulated, was noted.</p> <p>It was agreed to continue to engage freelance writer Sammy Jones to help deliver a further 4 issues of CMK Life, at a fee of £900 per issue.</p> | |
| 19/144 | <p>Safeguarding Policy The paper, as previously circulated, was noted.</p> <p>It was agreed that the policy should be adopted, subject to the insertion of the following wording within the 'Responsibilities and Procedures' section:-</p> <p>'Ensuring that any promotional material for events open to children should include wording similar to the following "Children are welcome to attend with parents or carers only".</p> <p>The maximum age a young person is considered a 'child' to be determined.</p> | PC |
| 19/145 | <p>Volunteer Policy The paper, as previously circulated, was noted.</p> <p>It was agreed that the policy should be adopted, with two amendments as follow:-</p> <p>Section1- the first two sentences should read:- 'Volunteers must be adequately trained to be able to carry out the activity safely. The exact nature of the training will depend on the activity being required of them.'</p> <p>Section 15- the words 'or councillor' to be deleted from the first sentence.</p> <p>The Clerk to explore the role of councillors as leads in volunteer activities amongst other parishes.</p> <p>The Clerk was also asked to look in greater detail at the Health and Safety aspects of volunteering.</p> | PC |
| 19/146 | <p>Best Practice Notes The paper, as previously circulated, was noted.</p> <p>It was agreed that a no comment' response be lodged in this regard.</p> | |
| 19/147 | <p>Items for Information</p> <p>a) Residents' Queries Log- no new entries</p> <p>b) Update on Salt Bins The paper, as previously circulated.</p> <p>The member of the public was asked to leave at this juncture.</p> | |

| | | |
|--------|---|----|
| 19/148 | <p>CONFIDENTIAL ITEM</p> <p>The Town Council agreed to co-opt Gill Kirkup to the vacant councillor position.</p> <p>The Chair to contact the other interested party to engage them further within working parties.</p> | RK |
| 19/149 | <p>Items for Next Agenda:</p> <p>None.</p> <p>The meeting closed at 8.00pm.</p> <p>The next scheduled meeting to be held on Thursday 3 October 2019 at Centrecom Meeting Place.</p> | |

Appendix to Minutes of Meeting of CMK Town Council on 5 September 2019

Financial Items

A list of expenses incurred, authorised at the Town Council meeting, is provided below:

Cheques:-

| | | |
|-------------------------|---|----------|
| MK Community Properties | £ | 506.94 |
| MK Community Properties | £ | 40.80 |
| Centrecom | £ | 35.00 |
| MyMK | £ | 600.00 |
| Royal Mail | £ | 4.22 |
| Royal Mail | £ | 2.64 |
| MK Community Action | £ | 3,426.00 |

Debit card items:-

| | | |
|----------------|---|--------|
| NEST | £ | 70.56 |
| Vonage | £ | 9.25 |
| Google | £ | 53.82 |
| Tsohost | £ | 5.99 |
| Post Office | £ | 13.79 |
| Post Office | £ | 8.48 |
| Sainsbury's | £ | 33.15 |
| Cartridge Save | £ | 67.02 |
| Amazon | £ | 261.00 |
| Poundland | £ | 4.00 |

Standing order:-

| | |
|----------|-----------|
| Salaries | £1,886.00 |
|----------|-----------|

Chair's Signature.....

Date.....