



Central Milton Keynes Town Council
Meeting held on 7th June 2018
At Centrecom Meeting Place, Central Milton Keynes

Present: Rebecca Kurth (Chair)
 Ken Baker (from item 101/18 to item 110/18)
 Hilarie Bowman
 Andre Brady
 Oya Discombe
 Paul Cranfield (Clerk)
 Thomas Walker (Deputy Clerk)

Apologies: Linda Inoki, Andrew Thomas

Absent: Ramo Erdogan

In attendance: One member of the public from item 105/18

	Minutes	Actions
096/18	Apologies Apologies were received from councillors Inoki and Thomas.	
097/18	Declarations of Interest No additional declarations of interest were advised.	
098/18	Declaration of Acceptance of Office The Chair signed the Declaration of Acceptance of Office, which was duly witnessed by the Clerk.	
099/18	Ratification of Minutes of the Town Council meeting The minutes of the meeting of the Town Council on 10 th May 2018 were agreed as a true record of the meeting and signed as such by the Chair, subject to the following additions:- Item 089/18 Add 'HB/RK/AB' to Actions column. Item 090/18 Add 'HB' to Actions column.	
100/18	Ratification of Minutes of the Annual Meeting of the Town Council The minutes of the annual meeting of the Town Council on 10 th May 2018 were agreed as a true record of the meeting and signed as such by the Chair.	
101/18	Clerk's Report on Outstanding Items The paper, as previously circulated, was noted. Councillor Baker arrived during this item. Updates to the action sheet were agreed, as follows:- Item 17/057- Closed	

	<p>Item 17/072- Mark on for review in August</p> <p>Item 18/015-Closed</p> <p>Item 18/018- Mark on for review in August</p> <p>Item 18/022- Mark on for review in August</p> <p>Item 18/026- Closed</p> <p>Item 18/028- Closed</p> <p>Item 18/029- Closed</p> <p>Item 18/030- Closed</p>	
102/18	<p>Representations from Public</p> <p>There were no members of the public present at the time of this item.</p>	
103/18	<p>Finance Paper</p> <p>The paper, as previously circulated, was noted.</p>	
104/18	<p>Forward Plan Monitoring Sheet</p> <p>The paper, as previously circulated, was noted.</p>	
105/18	<p>Annual Accounts</p> <p>The papers, as previously circulated, were noted.</p> <p>The member of the public arrived at this juncture.</p> <p>Section 1 of the Annual Return was considered by councillors and responses to the statements agreed and signed on behalf of the Town Council by the Chair.</p> <p>Section 2 of the Annual Return was signed by the Chair, after reference to the bank reconciliation report.</p> <p>The report of the internal auditor was noted. It was noted that the internal auditor had observed that a councillor had not examined the accounts during the past year and recommended that this should be done going forward. Councillor Brady agreed to undertake the task for the next 12 months. The Clerk to liaise with him.</p>	AB/PC
106/18	<p>Resident's Parking Proposal</p> <p>The paper, as previously circulated, was noted.</p> <p>The Town Council agreed to support the Chair's request that she approach MKCouncil for them to set up a working party to consider the issue. It was agreed that the Deputy Clerk provide support to the Chair in this respect.</p>	RK/TW
107/18	<p>GDPR Updates</p> <p>a) Email Footer</p> <p>The paper, as previously circulated, was noted.</p> <p>The Deputy Clerk was asked to investigate whether the footer could be inserted for external communications only.</p> <p>Additionally, he was requested to establish a direct link to the general privacy notice.</p> <p>Lastly, the Deputy Clerk was requested to circulate the Consent Form to councillors.</p> <p>b) Individual Councillors' Need to Consider Registering</p> <p>The paper, as previously circulated, was noted.</p>	<p>TW</p> <p>TW</p> <p>TW</p>

	<p>c) Data Protection Act 2018 The paper, as previously circulated, was noted.</p>	
108/18	<p>Plan:MK Examination The papers, as previously circulated, were noted.</p> <p>The Chair agreed to identify the days of the examination upon which issues raised by the Town Council and relevant to CMK are to be considered, requesting councillors to attend. Councillor Discombe agreed to join the Chair and Councillor Baker in attending the meetings as available. The Chair to determine any additional comments in conjunction with councillors Baker and Discombe by email and phone.</p> <p>The Clerk to insert a reminder in the diary on 14 June to remind councillors of the last date for submission of any additional documents pursuant to examination of responses from MK Council, that date being 22 June. That date is also the latest at which the Town Council needs to reaffirm its wish to speak at the examination.</p>	<p>RK/KB/OD</p> <p>PC/RK</p>
109/18	<p>BID Operations Advisory Group Meeting The papers, as previously circulated, were noted.</p> <p>Councillor Bowman reported on the meeting, noting that a paper had been tabled outlining a draft rough sleeper strategy. The initiative was welcomed by councillors. The Clerk to circulate the paper to all councillors.</p> <p>Councillors noted the importance of the meeting and the need for the Town Council to be represented. It was noted that councillors Thomas and Bowman are the Town Council's representatives on the body.</p> <p>The Clerk and Councillor Bowman to meet with Matthew John to discuss matters of common interest.</p>	<p>PC</p> <p>PC/HB</p>
110/18	<p>Items for Information The papers, as previously circulated, were noted.</p> <p>Councillor Baker left the meeting at this juncture.</p> <p>a) Draft Planning Committee meeting minutes 17 May 2018 The paper, as previously circulated, was noted.</p> <p>b) Licensing Variation-Turtle Bay The paper, as previously circulated, was noted.</p> <p>Clerk to seek clarification on how the off sales will be managed.</p>	<p>PC</p>
111/18	<p>Items for Next Agenda:-</p> <p>None.</p> <p>The meeting closed at 7.22pm.</p> <p>The next scheduled meeting will be held on Thursday 12th July 2018 at Centrecom Meeting Place.</p>	

Appendix to Minutes of Meeting of CMK Town Council on 7 June 2018

Financial Items

A list of expenses incurred, authorised at the Town Council meeting, is provided below:-

Cheques:-

AH Contracts	£	44.10
MK Community Properties	£	40.80
MK Community Properties	£	506.94
H. Bowman	£	7.57
MK Fringe	£	500.00

Debit card items:-

Vonage	£	10.97
NEST	£	71.82
Google	£	46.20
Tsohost	£	5.99
Office Outlet	£	67.22
Post office	£	15.60

Standing order:-

Salaries	£2,500.00
----------	-----------

Chair's Signature.....

Date.....