



**Central Milton Keynes Town Council**  
**Meeting held on 12<sup>th</sup> January 2017**  
**At Centrecom, 602 North Row, Central Milton Keynes**

**Present:** Rebecca Kurth (Chair)  
 Ken Baker  
 Hilarie Bowman  
 Andre Brady  
 Linda Inoki  
 Andrew Thomas  
 Paul Cranfield (Clerk)  
 Thomas Walker

**Absent:** Ramo Erdogan,

**In attendance:** One member of the public for part of the meeting

	<b>Minutes</b>	<b>Actions</b>
1/17	<b>Apologies</b> Councillor Erdogan was absent from the meeting.	
2/17	<b>Declarations of Interest</b> Councillor Baker declared an interest in respect of Item 7/17, being on the Board of the Fred Roche Foundation.  In line with the terms of Schedule 12A Local Government Act 1972, it was noted that item 11/17 will be likely to disclose exempt information relating to establishment and contractual matters and the Town Council therefore resolved that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded from this item.	
3/17	<b>Ratification of Minutes of the Town Council meeting</b> The minutes of the meeting of the Town Council on 8 <sup>th</sup> December 2016 were agreed as a true record of the meeting and signed as such by the Chair, subject to the following amendments:-  Item 4 CMK Wayfinding- 'shelving' to be replaced with 'parking'.  Item 4- The sentence 'A CMK Wayfinding Project is to be created' to be amended to read 'A CMK Town Council Wayfinding Project is to be created.'  Councillors congratulated the Clerk upon achieving the CiLCA qualification.  A member of the public arrived during this item.	
4/17	<b>Clerks' Report on Outstanding Items</b> The paper, as previously circulated, was noted.	

	<p>Updates to the action sheet were agreed, as follows:-</p> <p>Item 16/019- Reviewed April 2017  Item 16/041- Closed  Item 16/052- Closed  Item 16/076- Closed</p>	
5/17	<p><b>Representations from Public</b>  The member of the public present declined to make any representations on items on the agenda.</p>	
6/17	<p><b>Finance Paper</b>  The paper, as previously circulated, was noted.</p> <p>A list of debits noted is appended to the minutes.</p>	
7/17	<p><b>Grant Application- Fred Roche Foundation</b>  The paper, as previously circulated, was noted.</p> <p>Councillor Baker advised councillors that the exhibition planned for the library will coincide with two high profile conferences being held in Milton Keynes as part of the MK50 celebrations. The working title for the exhibition is 'Milton Keynes- a Work of Art'. It will aim to create iconic images which will show the city from different and unusual perspectives. Workshops will be held with schoolchildren.</p> <p>At this juncture Councillor Baker left the room.</p> <p>Councillors Kurth and Bowman declared their interest as individual members of Fred Roche Foundation.</p> <p>It was agreed that supporting the project would be in keeping with the aims of the Town Council, raising awareness of the unique nature of the city's development and growth.</p> <p>The grant request was unanimously supported. It was agreed that the support, as identified by logo inclusion and further engagement with the project, would serve as the Town Council's main contribution to MK50.</p> <p>Upon Councillor Baker's return it was also agreed that the Town Council would be open to consideration of further funding requests towards the project in the next financial year should these prove to be necessary.</p>	
8/17	<p><b>Noticeboards</b>  The paper, as previously circulated, was noted.</p> <p>It was agreed that further consideration of the replacement of the current noticeboards be deferred until a clearer picture of future requirements becomes evident as the community facility project develops.</p> <p>The position to be reviewed in early 2018.</p>	PC
9/17	<p><b>Community Facility</b>  The papers, as previously circulated, were noted.</p> <p>A number of papers were referenced as the Chair took councillors through the various elements of the scheme. These included:-</p> <ul style="list-style-type: none"> <li>• Operation of the Community Facility</li> </ul>	

	<ul style="list-style-type: none"> <li>• Business Plan &amp; related papers including- <ul style="list-style-type: none"> <li>○ Funding sources</li> <li>○ Reserves strategy</li> <li>○ PWLB loan</li> </ul> </li> <li>• Project Cost Summary</li> <li>• Community Facility Consultation</li> <li>• Risk Assessment Criteria</li> <li>• Risk Assessment January 2017</li> </ul> <p>A further paper entitled Project Cost Global Summary was tabled by Councillor Thomas.</p> <p>The Chair emphasised to councillors that they were now being asked to formally commit to the project.</p> <p>A full and detailed discussion on the papers took place, during which it was emphasised that the project could not be allowed to exceed the maximum budget of £2mn, and that adjustments would need to be made should this prove to be the case.</p> <p>It was agreed that the fitting out costs, not currently part of the overall budgeted costs, should be included within the £2mn to enable the facility to operate effectively in line with its business plan. It was noted, however, that for specific purposes equipment can be hired in, but this could impact upon the business case.</p> <p>It was confirmed that Heads of Agreement had yet to be signed, which would in turn lead to a Development Agreement and Land Lease Agreement.</p> <p>After much deliberation, the following recommendations were agreed:-</p> <ol style="list-style-type: none"> <li>1) That the Town Council formally commits to the project as outlined in the attached appendices to a maximum overall project costs of £2mn (5 in favour, 1 abstention).</li> <li>2) That the Town Council agrees to increase the precept for the year 2017-2018 sufficiently to enable the project to move forward. The total amount of precept increase will be determined at the budget meeting later this month (unanimous).</li> <li>3) The Town Council approves the submission of loan applications to Public Works Loan Board to a maximum of £1mn to fund the project. Repayments to be sought in stages as agreed with PWLB (unanimous).</li> </ol>	
10/17	<p><b>Items for Information</b> The papers, as previously circulated, were noted.</p> <ol style="list-style-type: none"> <li>a) <b>Planning Committee Meeting Minutes 21 December 2016</b> The paper, as previously circulated, was noted.</li> <li>b) <b>Street Warden Report January 2017</b> The paper, as previously circulated, was noted.</li> </ol> <p>The Clerk advised councillors that the initiative of sending the report to ward councillors had been well received.</p> <ol style="list-style-type: none"> <li>c) <b>Minutes of Parish Forum meeting 8 December 2016</b> <ol style="list-style-type: none"> <li>i) <b>Budget &amp; MTFs Update</b></li> <li>ii) <b>MK Futures 2050 Update</b></li> </ol> The papers, as previously circulated, were noted.</li> </ol>	

	<p><b>d) MKALC meeting discussion document</b> The paper, as previously circulated, was noted.</p> <p><b>e) Minutes of MKCCM City Centre Operations Group meeting 8 November 2016</b> The paper, as previously circulated, was noted.</p> <p><b>f) Forward Plan Monitoring Sheet</b> The paper, as previously circulated, was noted</p> <p>Councillor Thomas was thanked for attending the Cabinet meeting on 3 January. He noted that an additional recommendation to combine the Station Square and MSCP projects was agreed.</p> <p>The Chair noted that she would seek to attend the Procurement and Commissioning meeting on 17 January.</p> <p>The matter of residents' parking charges was further discussed. It was agreed that Councillors Bowman, Kurth and the Communications Officer consider how the Town Council might respond to the call in of the decision in this regard.</p> <p><b>g) Planning Obligations SPD</b> The paper, as previously circulated, was noted</p> <p><b>h) Review of SMART Comms targets</b> The paper, as previously circulated, was noted.</p> <p>It was agreed that the Communications/Website Working Party should meet to review future PR priorities and consider appropriate targets.</p> <p><b>i) Projects Update</b> The paper, as previously circulated, was noted.</p> <p>The member of the public left the meeting at this juncture.</p>	<p>HB/TW/RK</p> <p>RK/LI/AB/TW</p>
11/17	<p><b>Confidential Item</b> Pursuant to consideration of the item it was unanimously agreed that the sum of £25,000 should be transferred from the Town Council's deposit account to the current account with immediate effect.</p>	PC
12/17	<p><b>Items for Next Agenda</b> None</p> <p>The meeting closed at 8.15pm.</p> <p><b>The next scheduled meeting will be held on Thursday 26<sup>th</sup> January 2017 for consideration of the budget for 2017/18.</b></p>	

**Appendix to Minutes of Meeting of CMK Town Council on 12 January 2017**  
**Financial Items**

A list of expenses incurred, authorised at the Town Council meeting, is provided below:-

**Cheques:-**

MK Community Properties	£ 506.94
AH Contracts	£ 35.28
MKCCM	£1,500.00

CVS Community Finance           £ 90.00  
Centrecom                           £ 325.00

**Debit card items:-**

Vonage                             £ 8.80  
Google                            £ 46.20  
Post Office                       £ 10.16  
Tsohost                           £ 4.99  
Amazon                           £ 101.47  
Staples                           £ 193.76  
M&S                               £ 47.65  
Holiday Inn                       £ 217.05  
Café Rouge                       £ 231.25  
Microsoft                         £ 79.99

**Standing order:-**

Salaries                           £2,266.34

END

Chair's Signature.....

Date.....