



**Central Milton Keynes Town Council**  
**Meeting held on 11<sup>th</sup> August 2016**  
**At Centrecom, 602 North Row, Central Milton Keynes**

**Present:** Rebecca Kurth (Chair)  
 Ken Baker  
 Hilarie Bowman  
 Andre Brady (from item 10)  
 Ramo Erdogan  
 Linda Inoki (from item 12)  
 Jim McGowan  
 Paul Cranfield (Clerk)  
 Thomas Walker (Communications Officer)

**Apologies:** Andrew Thomas

**In attendance:** None

	<b>Minutes</b>	<b>Actions</b>
1	<p><b>Apologies</b>            Councillor Thomas extended his apologies for the meeting.</p> <p>Councillor Inoki advised that she would be late attending the meeting.</p>	
2	<p><b>Declarations of Interest</b>            There were no additional declarations of interest noted.</p> <p>In line with the terms of Schedule 12A Local Government Act 1972, it was noted that item 14 will be likely to disclose exempt information relating to establishment and contractual matters and the Town Council therefore resolved that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded from this item.</p>	
3	<p><b>Ratification of Minutes of the Town Council meeting</b>            The minutes of the meeting of the Town Council on 14<sup>th</sup> July 2016 were agreed as a true record of the meeting and signed as such by the Chair, subject to the following amendment:-</p> <p>Item 9- final paragraph- replace 'after the meeting' with 'when disposed of.'</p>	
4	<p><b>Clerks' Report on Outstanding Items</b>            The paper, as previously circulated, was noted.</p> <p>Updates to the action sheet were agreed, as follows:-</p> <p>Item 16/010- Closed            Item 16/019- Date amended to 13 October            Item 16/020- Date amended to 8 December</p>	

	<p>Item 16/042- Closed  Item 16/044- Closed  Item 16/046- Closed  Item 16/048- Date amended to 15 September  Item 16/049- Closed</p>	
5	<p><b>Representations from Public</b>  No members of the public were present.</p>	
6	<p><b>Forward Plan Monitoring Sheet</b>  The paper, as amended, was tabled.</p> <p>Clerk to log a calendar reminder to ensure councillors are aware of documents relating to Site Allocations Plan consideration.</p>	PC
7	<p><b>Projects Update</b>  The paper, as previously circulated, was noted.</p>	
8	<p><b>Finance Paper</b>  The paper, as previously circulated, was noted.</p> <p>A list of debits noted is appended to the minutes.</p>	
9	<p><b>Website Policy</b>  The paper, as previously circulated, was noted.</p> <p>It was agreed that a folder be created within the Town Council's computer system to enable pdf copies of copyright authorisations obtained in respect of photographs used within the website and newsletter to be collated, where such are not part of a 'blanket' authorisation previously obtained.</p> <p>The policy was adopted, subject to the following amendment:-</p> <p>Reference to 'business pages' to be amended to read 'procedural pages'.</p>	PC/TW
10	<p><b>'SMART' Targets for Communications</b>  The paper, as previously circulated, was noted.</p> <p>Councillor Brady arrived during this item.</p> <p>The importance of the Town Council's voice both via the website and social media was emphasised.</p> <p>It was noted that the targets were a first attempt to measure the growth of the Town Council's ability to communicate via electronic means.</p> <p>The Town Council agreed to adopt the targets, and requested a review of progress to the year end in January 2017.</p>	TW
11	<p><b>Pension Arrangements</b>  The paper, as previously circulated, was noted.</p> <p>The recommendation to instruct CVS to register the Town Council with the Pensions Regulator and proceed with the necessary documentation at a Year 1 cost of £330 was agreed.</p>	

12	<p><b>Campbell Park Community Facility</b> The papers, as previously circulated, were noted.</p> <p>Councillor Inoki arrived during this item.</p> <p>The Chair, on behalf of the Project Management Team, noted the following:-</p> <ul style="list-style-type: none"> <li>• The project was making very good progress.</li> <li>• The consultant team has been appointed.</li> <li>• The design concept has been discussed in detail.</li> <li>• The project plans continue to evolve.</li> <li>• Timelines have moved slightly, but are still within parameters.</li> <li>• Project budget movements were identified.</li> <li>• Business case had been much improved following meetings with a number of people.</li> <li>• Precept implications were considered.</li> <li>• The need for a public consultation towards the end of September was noted.</li> </ul> <p>The Town Council unanimously agreed to instruct the Project Team to continue to develop the project.</p> <p>It was agreed that a paper be brought to the September meeting considering the options with regard to the treatment of VAT for the project going forward.</p>	RK/PC
13	<p><b>Items for Information</b> The papers, as previously circulated, were noted.</p> <p>a) <b>Planning Committee Meeting Minutes 27 July 2016</b> The paper, as previously circulated, was noted.</p> <p>b) <b>Street Warden Report August 2016</b> The paper, as previously circulated, was noted.</p> <p>c) <b>Notes from the Residents' Forum Meeting 28 June 2016</b> The paper, as previously circulated, was noted.</p> <p>d) <b>MK Parishes Forum</b></p> <p>i) <b>Minutes of meeting 14 July 2016</b> The paper, as previously circulated, was noted.</p> <p>ii) <b>Briefing Note, Planning Applications, S106 Agreements</b> The paper, as previously circulated, was noted.</p> <p>e) <b>Parish Partnership Investment Fund 2016/17</b> The paper, as previously circulated, was noted.</p> <p>f) <b>Guidance on General Power of Competence</b> The paper, as previously circulated, was noted.</p>	
14	<p><b>Confidential Item</b> In line with the terms of Schedule 12A Local Government Act 1972, and pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press were excluded from item 14.</p>	

15	<p><b>Items for Next Agenda</b></p> <p>The change of date of the September meeting to Thursday 15 September was agreed by councillors.</p> <p>The following items were requested to be placed on the September meeting agenda:-</p> <p>MK Renaissance</p> <p>Ability to recruit another councillor</p> <p><b>The meeting closed at 8.05pm</b></p> <p><b>The next scheduled meeting will be held on Thursday 15<sup>th</sup> September 2016</b></p>	<p>KB</p> <p>PC</p>
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**Appendix to Minutes of Meeting of CMK Town Council on 11 August 2016**

**Financial Items**

A list of expenses incurred, authorised at the Town Council meeting, is provided below:-

**Cheques**

MK Community Properties	£ 506.94
AH Contracts	£ 35.28
Jon Muncaster	£1000.00
Zurich Insurance	£ 331.23
A.Thomas	£ 30.80
P.Cranfield (Stationery)	£ 42.17
Eagle Graphics	£ 587.00
Accounting Solutions	£ 434.40
BALC	£ 37.24

**Direct Payments**

Debit card items:-	
Vonage	£ 47.99
Google	£ 42.90
Tsohost	£ 4.99
Royal Mail	£ 10.16
Costco (stamps)	£ 71.98
Salaries	£2266.34

END