



**Central Milton Keynes Town Council
Meeting held on 15th September 2016
At Centrecom, 602 North Row, Central Milton Keynes**

Present: Rebecca Kurth (Chair)
Ken Baker
Hilarie Bowman
Andre Brady
Linda Inoki
Jim McGowan
Andrew Thomas
Paul Cranfield (Clerk)
Thomas Walker (Communications Officer)

Apologies: Ramo Erdogan

In attendance: None

	Minutes	Actions
1	Apologies Councillor Erdogan extended his apologies for the meeting.	
2	Declarations of Interest There were no additional declarations of interest noted. In line with the terms of Schedule 12A Local Government Act 1972, it was noted that item 15 will be likely to disclose exempt information relating to establishment and contractual matters and the Town Council therefore resolved that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded from this item.	
3	Ratification of Minutes of the Town Council meeting The minutes of the meeting of the Town Council on 11 th August 2016 were agreed as a true record of the meeting and signed as such by the Chair.	
4	Clerks' Report on Outstanding Items The paper, as previously circulated, was noted. Updates to the action sheet were agreed, as follows:- Item 16/022- Closed Item 16/025- Closed Item 16/028- Closed Item 16/045- Closed Item 16/048- Closed. Councillor Inoki gave a short report on her meeting with Rob Rieke from Parks Trust, noting the following:- - Parks Trust agreed to advise residents ahead of any works	

	<p>being undertaken. This letter would include the helpful graphics provided to the Town Council.</p> <ul style="list-style-type: none"> - It was agreed that a thorough review of the effectiveness of the thinning be undertaken at the end of Phase 2. - Thinning would start at the Secklow Gate end of the tree line. <p>The aim of the exercise is to ensure healthy trees in perpetuity. The ultimate plan would be to have one line of trees which are set back from the car park to limit damage from cars/salt etc.</p> <p>Councillor Inoki expressed confidence in the Parks Trust to do what is best of the trees in the longer term, and noted that discussions with a previous Chair of the Parks Trust confirmed that view.</p> <p>It was noted that the Parks Trust should be thanked for ensuring that both the Town Council and residents are advised ahead of any action being taken and encouraged to ensure that residents are advised of works in future. Clerk to advise Rob Rieke.</p> <p>Item 16/050- Closed Item 16/051- Closed. It was agreed that an appropriate amendment to the website policy be incorporated for consideration at the Parish Meeting 2017. Item 16/053- Closed Item 16/054- Paper to be brought forward to the October meeting by Councillor Baker assisted by Communications Officer. Item 16/055- Closed</p> <p>It was agreed that the CMK Wayfinding Strategy, which is subject to a second meeting shortly, should be included on the Action List.</p>	<p>PC</p> <p>KB/TW</p> <p>PC</p>
5	<p>Representations from Public No members of the public were present.</p>	
6	<p>Forward Plan Monitoring Sheet The paper, as amended, was tabled.</p> <p>The Chair explained the BID process which is being undertaken by MKCCM on behalf of businesses within CMK.</p> <p>It was agreed that councillors should receive a copy of the draft BID document when available, and that there should be a topic paper on the subject at a future meeting.</p> <p>Upon receipt of the Site Allocations Plan consultation it was agreed that Councillor Inoki, working with the Communications Officer, will prepare a response to the remaining identified site within the parish.</p>	<p>PC RK</p> <p>LI/TW</p>
7	<p>Projects Update The paper, as previously circulated, was noted.</p>	
8	<p>Finance Paper The paper, amended as tabled, was noted.</p> <p>A list of debits noted is appended to the minutes.</p> <p>A discussion ensued on the cost of print cartridges for the office printer. It was agreed that the matter of office printers is revisited in February 2017.</p>	<p>PC</p>

9	<p>Licensing Policy The paper, as previously circulated, was noted.</p> <p>It was agreed to adopt the policy, subject to the replacement of 'individual' with 'specialised' in the second sentence of the policy.</p> <p>The Clerk was requested to clarify with the Licensing Officer whether under licensing legislation the policy of encouraging/requiring the use of a lobby to restrict noise after 11pm was possible.</p>	PC
10	<p>MK50 Projects The paper, as previously circulated, was noted.</p> <p>The proposals were supported. It was noted that with regard to the bulb, or shrub, planting exercise, the process of bringing communities together to undertake the planting is as valuable as the outcome.</p> <p>It was agreed that Councillor Bowman continue to develop both ideas.</p>	HB
11	<p>Distribution of Excess Newsletter The paper, as previously circulated, was noted.</p> <p>The recommendation that no additional newsletters are ordered for the express purpose of delivery to third party businesses was agreed.</p>	
12	<p>Open Spaces Assessment The papers, as previously circulated, were noted.</p> <p>It was agreed that Councillors Kurth and McGowan will consider this paper, in conjunction with the Communications Officer.</p> <p>The consultation response to be brought to the October meeting for consideration.</p>	RK/JMcG/TW
13	<p>VAT Options The paper, as previously circulated, was noted.</p> <p>The Chair noted that the final sentence of the third paragraph should be deleted.</p> <p>It was agreed that discussions are held with DCK Beavers to enable the Town Council to move towards being registered for VAT. It was noted that from an administrative perspective this would increase work levels, but it was agreed that to enable the Community Facility project to maximise available funds the registration is necessary in the short term.</p>	PC
14	<p>Items for Information The papers, as previously circulated, were noted.</p> <p>a) Planning Committee Meeting Minutes 24 August 2016 The paper, as previously circulated, was noted.</p> <p>b) Street Warden Report September 2016 The paper, as previously circulated, was noted.</p> <p>Discussion ensued with regard to the rough sleepers project. It was noted that a councillor had requested a meeting with the CMK Street Warden to progress this issue. The CMK Street Warden was commended for his efforts in this area.</p>	

	<p>c) Recruitment of additional councillors The paper, as previously circulated, was noted.</p> <p>The Clerk was requested to pursue the possibility of obtaining additional councillors with MKCouncil and report further in due course.</p>	PC
15	<p>Confidential Item In line with the terms of Schedule 12A Local Government Act 1972, and pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press were excluded from item 15.</p>	
16	<p>Items for Next Agenda None</p> <p>The next scheduled meeting will be held on Thursday 13th October 2016.</p>	

Appendix to Minutes of Meeting of CMK Town Council on 15 September 2016

Financial Items

A list of expenses incurred, authorised at the Town Council meeting, is provided below:-

Cheques

MK Community Properties	£ 506.94
AH Contracts	£ 44.10
218 Graphics	£ 100.00
R.Kurth	£ 43.90
Mazars	£ 360.00
BALC	£ 70.00
A.Thomas	£ 75.77
Staples	£ 49.99
Staples	£ 29.93
T.Walker	£ 50.00

Direct Payments

Debit card items:-

Vonage	£ 9.87
Solopress	£ 132.00
Google	£ 43.96
Royal Mail	£ 13.68
Solopress	£ 39.60
Tsohost	£ 4.99
Royal Mail	£ 25.30
Staples	£ 80.10
Staples	£ 499.80
Amazon	£ 77.93
GoDaddy	£ 16.10
Staples	£ 583.48
Royal Mail	£ 11.00

Standing order:-

Salaries	£2266.34
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