



Central Milton Keynes Town Council
Meeting held on 10th November 2016
At Centrecom, 602 North Row, Central Milton Keynes

Present: Rebecca Kurth (Chair)
Ken Baker (from item 4 to item 11)
Hilarie Bowman
Andre Brady
Linda Inoki
Paul Cranfield (Clerk)
Thomas Walker

Apologies: Ramo Erdogan, Andrew Thomas

In attendance: Two members of the public for part of the meeting

	Minutes	Actions
1	Apologies Councillors Erdogan and Thomas extended their apologies for the meeting.	
2	Declarations of Interest There were no additional declarations of interest noted.	
3	Ratification of Minutes of the Town Council meeting The minutes of the meeting of the Town Council on 13 th October 2016 were agreed as a true record of the meeting and signed as such by the Chair, subject to the following amendment:- Item 12 bullet point 3 to read 'level of business rates' not 'level of turnover'. Councillor Baker arrived during the next item	
4	Clerks' Report on Outstanding Items The paper, as previously circulated, was noted. Updates to the action sheet were agreed, as follows:- Item 16/027- Closed Item 16/043- Closed Item 16/047- Closed Item 16/054- Closed Item 16/056- Verbal update to December meeting following meeting scheduled for 8 December. Note of concerns to be sent to Anna Rose ahead of the meeting Item 16/062- Closed Item 16/063- Closed Item 16/065- Reviewed May 2017 Item 16/066- Closed	LI/KB/TW

	<p>Item 16/067- Closed Item 16/068- Closed Item 16/069- Closed</p>	
5	<p>Representations from Public No members of the public were present at the time of this item.</p>	
6	<p>Forward Plan Monitoring Sheet The paper, as amended, was tabled.</p> <p>It was noted that Councillor Thomas has a meeting scheduled with Andrew Moss in relation to the options appraisal for a new multi storey car park.</p>	
7	<p>Projects Update The paper, as previously circulated, was noted.</p> <p>Project PP15/004- Landscape Working Party. As no progress had been made on this item it was agreed to close the project.</p> <p>Project PP16/002- MK50. Councillor Bowman noted that she was due to meet with interested parties to discuss the idea of supporting a Language Café event as part of MK50.</p>	
8	<p>Finance Paper The paper, amended as tabled, was noted.</p> <p>A list of debits noted is appended to the minutes.</p>	
9	<p>Summary of Papers Presented to Cabinet 11 October 2016 The paper, as previously circulated, was noted.</p> <p>The Clerk noted that the series of recommendations were drafted by Councillor Thomas for the consideration of the Town Council.</p> <p>After some discussion, the following recommendations were agreed.</p> <p>That the Town Council:-</p> <ul style="list-style-type: none"> a) notes the summary. b) notes that a statutory neighbourhood development plan for CMK already guides future development in CMK. c) seeks clarification from MKDP and the Council as to the specific areas of CMK that Renaissance CMK is intended to address. d) seeks clarification how the Council intends to obtain the multi-disciplinary specialist skills to deliver this project. e) requests an urgent meeting with MKDP and the Council to establish how the brief for the project will be determined and how they will partner with the Town Council and the specialist consultant services obtained. <p>The Clerk was requested to contact MKDP to add this matter to the agenda for the next two-way meeting with the Chair and Chair of Planning.</p>	PC

10	<p>Representations on MKALC and Parishes Forum The paper, as previously circulated, was noted.</p> <p>After some discussion, it was agreed that it would be beneficial for there to be some commonality of representation at the two forums, given the level of crossover of themes considered.</p> <p>It was agreed to adopt Option1- That councillors continue to attend and minutes are received and noted.</p> <p>The Chair stated that she was prepared to attempt to attend both sets of meetings, accompanied by Councillor Baker to the Parishes Forum and Councillor Bowman to MKALC. Dates of forthcoming meetings to be recorded on the calendar.</p> <p>As only two delegates are allowed to attend the Parishes Forum it was agreed that Councillor Brady step down from this role. The Clerk to advise MKCouncil of this change.</p> <p>The Clerk noted that the MKALC AGM takes place on 30 November.</p>	PC
11	<p>Open Spaces Assessment The paper, as previously circulated, was noted.</p> <p>Thomas Walker reported that he had attended a workshop on this exercise and compiled the paper following that workshop. He noted that the aim is to create standards for parks and green spaces across the city.</p> <p>Amendments to paragraph 4 were proposed to clarify the points raised.</p> <p>It was agreed that the 3 areas identified as not included in the assessment should be annotated within the map as 1, 2 & 3 with accompanying reference replacing the bullet points.</p> <p>It was also noted that Market Square, referred to at the end of the paper, should be added to the map as item 4.</p> <p>Further, the linear park known as Common Lane should also be delineated and included in the narrative as an open space.</p> <p>Turning to the online questionnaire, it was generally agreed that this was a poorly constructed questionnaire, which tried to force one response from parishes to what were a series of functionally very different open spaces. It was further agreed that the online questionnaire responses should be discussed further with councillors. This responsibility was delegated to Councillor Inoki, who will liaise with the Assistant Clerk to amend responses prior to the assessment questionnaire being submitted.</p> <p>Councillor Baker left meeting during this item.</p>	LI/TW
12	<p>Additional Policies The papers, as previously circulated, were noted.</p> <p>The Equal Opportunities Policy and Lone Working Policy were adopted by the Town Council.</p>	

13	<p>Resignation The paper, as previously circulated, was noted.</p> <p>The resignation of Jim McGowan from the Town Council was noted with regret.</p> <p>The Clerk drew the attention of councillors to the vacancies within the Planning Committee, which now only had three members.</p> <p>After some consideration, it was agreed that the request that a further councillor be elected to the Planning Committee be brought back to the December meeting.</p>	PC
13b)	<p>Christmas Lunch Arrangements The paper, as previously circulated, as noted.</p> <p>A discussion ensued on the preferred approach to be adopted for a Christmas lunch or event, recognising the contribution of councillors throughout the year.</p> <p>Additional options to those in the paper were proposed. Following a vote it was agreed that a Christmas meal should be held, but that the total cost should be significantly lower than that incurred in 2015.</p>	PC
13 c)	<p>Grant Funding Application- Festive Road The paper, as previously circulated, was noted.</p> <p>It was agreed that Festive Road receive the sum of £400 as requested towards their Parafinalia event in Campbell Park in December.</p>	PC
14	<p>Campbell Park Community Facility Update The papers, as previously circulated, were noted.</p> <p>The Chair provided an overview of the current position with regard to the community facility project.</p> <p>She noted that a more detailed pack would be brought to the December meeting for consideration, and at the January meeting the Town Council will be asked to approve or not approve the package before them, which will determine the future of the project.</p>	
15	<p>Items for Information The papers, as previously circulated, were noted.</p> <p>a) Planning Committee Meeting Minutes 26 October 2016 The paper, as previously circulated, was noted.</p> <p>The Chair issued a public apology to Councillor Baker (in absentia), noting that although he had raised objections to a planning application to which the Planning Committee had initially objected, he was not informed when (for considered reasons) that objection was withdrawn.</p> <p>b) Street Warden Report November 2016 The paper, as previously circulated, was noted.</p> <p>c) Time Logs The papers, as previously circulated, were noted.</p> <p>The Chair noted that time logs produced at this time of year</p>	

	<p>were of value, informing the budget discussions to be held early in 2017. It was agreed that these time logs would continue to be produced on a half yearly basis.</p> <p>It was requested that the Assistant Clerk/ Communications Officer amend his pie charts to show percentages within the diagram. This amended format to be brought back to the next meeting for noting.</p> <p>d) Minutes and attachments- MKCCM Development Stakeholder Group 4 October 2016 The papers, as previously circulated, were noted.</p> <p>e) Notes from Residents' Forum meeting 22 September 2016 The paper, as previously circulated, was noted.</p> <p>f) Licensing application- Five Guys The paper, as previously circulated, was noted</p> <p>g) Licensing application- Carluccio's pop up shop The paper, as previously circulated, was noted</p> <p>h) Bus User Group Newsletter Copies of the latest Bus User Group newsletter were tabled.</p>	TW
16	<p>Items for Next Agenda None</p> <p>The meeting closed at 7.50pm.</p> <p>The next scheduled meeting will be held on Thursday 8th November 2016.</p>	

Appendix to Minutes of Meeting of CMK Town Council on 10 November 2016
Financial Items

A list of expenses incurred, authorised at the Town Council meeting, is provided below:-

Cheques:-

MK Community Properties	£	88.80
AH Contracts	£	35.28
Royal Mail	£	112.80
K.Baker	£	39.55
Rialtas	£	135.60
MKCCM	£	1,500.00
Eagle Graphics	£	729.60

Debit card items:-

Vonage	£	9.01
Google	£	46.20
Post Office	£	11.87
Tsohost	£	4.99
Amazon	£	10.98

Standing order:-

Salaries	£2,266.34
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END

Chair's Signature..... Date.....