



**Central Milton Keynes Town Council**  
**Meeting held on 8<sup>th</sup> December 2016**  
**At Centrecom, 602 North Row, Central Milton Keynes**

**Present:** Rebecca Kurth (Chair)  
 Ken Baker  
 Hilarie Bowman  
 Andre Brady (from item 12)  
 Ramo Erdogan  
 Linda Inoki (from item 4)  
 Andrew Thomas

Paul Cranfield (Clerk)  
 Thomas Walker

**Apologies:** None

**In attendance:** One member of the public for part of the meeting

	<b>Minutes</b>	<b>Actions</b>
1	<b>Apologies</b> None	
2	<b>Declarations of Interest</b> There were no additional declarations of interest noted.	
3	<b>Ratification of Minutes of the Town Council meeting</b> The minutes of the meeting of the Town Council on 10 <sup>th</sup> November 2016 were agreed as a true record of the meeting and signed as such by the Chair.	
4	<p><b>Clerks' Report on Outstanding Items</b>            The paper, as previously circulated, was noted.</p> <p>Councillor Inoki arrived during this item.</p> <p>Updates to the action sheet were agreed, as follows:-</p> <p>Item 16/019- Extended to February 2017            Clarification to be sought on who is leading the project within MKCouncil.            Seek to add Planning Obligations SPD to MKALC agenda.</p> <p>Item 16/020- Extended to April 2017            Item 16/056- Closed</p> <p><b>CMK Wayfinding</b>            A verbal report was given in respect of the CMK Wayfinding meeting which took place on 8 December. Councillors Inoki and Baker, together with the Asst Clerk, met with Anna Rose and Neil Sainsbury. Tim Skelton was also present. Outcomes included the shelving of proposals for underpass signage in favour of more targeted use of fingerposts and totems.</p> <p>The Asst Clerk to produce a record of the meeting, which is to be</p>	<p>PC</p> <p>PC</p> <p>TW</p>

	<p>verified by councillors present and sent to MKCouncil.</p> <p>A CMK Wayfinding Project is to be created.</p> <p>It was noted that Xscape has requested that a wayfinding sign in the proximity of the building be removed. The Town Council recorded that it has no objection to this request, and the Clerk was instructed to respond accordingly to any enquiry in respect of the sign.</p> <p>Item 16/070- Closed  Item 16/071- Closed  Item 16/072- Closed  Item 16/073- Closed  Item 16/074- Closed</p>	PC
5	<p><b>Representations from Public</b>  No members of the public were present at the time of this item.</p>	
6	<p><b>Forward Plan Monitoring Sheet</b>  The paper, as previously circulated, was noted.</p>	
7	<p><b>Projects Update</b>  The paper, as previously circulated, was noted.</p> <p>Project PP16/002- MK50. Councillor Bowman reported no progress on the funding of a language café as part of the MK50 celebrations. After some discussions it was agreed that the remit of the project should be broadened and that a paper prepared by Councillors Baker and Bowman be brought to the January meeting for consideration.</p>	HB/KB
8	<p><b>Finance Paper</b>  The paper, as previously circulated, was noted.</p> <p>A list of debits noted is appended to the minutes.</p> <p>A member of the public arrived at this juncture.</p>	
9	<p><b>Site Allocations Plan Consultation response</b>  The paper, as previously circulated, was noted.</p> <p>The Chair commented that this was one of the best consultation responses produced by the Town Council and congratulated councillors Thomas and Inoki for their work on this powerful response.</p> <p>The consultation submission was ratified unanimously.</p>	
10	<p><b>Planning Committee</b>  The paper, as previously circulated, was noted.</p> <p>The Clerk informed the Town Council that Councillor Brady had indicated that he would take up the vacant position on the Planning Committee if required.</p> <p>In the absence of any other candidates, it was agreed that Councillor Brady be elected to join the Planning Committee.</p> <p>As Councillor Brady was not present at this point in the meeting his election would be subject to his formal acceptance of the role.</p>	

11	<p><b>Budget Planning Meeting</b> The paper, as previously circulated, was noted.</p> <p>It was agreed that the Budget Planning meeting be held on Thursday 26 January at 6pm in a room in Margaret Powell House.</p>	TW
12	<p><b>Risks Analysis- Campbell Park Community Facility Project</b> The papers, as previously circulated, were noted.</p> <p>The Clerk noted that the paper related to Capital Funding Risk only and was not intended to be a comprehensive risk analysis of the project.</p> <p>Councillors requested clarification on the following points as part of the January papers on the project:-</p> <ul style="list-style-type: none"> <li>• Project Cost Summary</li> <li>• Impact analysis on one party if the other is unable to proceed with the project</li> <li>• Early project termination exposure</li> <li>• Process for management of the project- payment of stage payment invoices etc</li> </ul> <p>Councillor Brady arrived at this juncture</p> <p>The member of the public left at this juncture.</p> <ul style="list-style-type: none"> <li>• Outline of the legal agreement determining how the construction phase will be managed and the implications on either party of a shared contract</li> <li>• More comprehensive risk register to address issues relating to the overall project</li> <li>• Risk mitigation</li> </ul> <p>The Chair noted that a full set of papers would be brought to the January meeting, where the Town Council would be asked to commit to go to planning and to sign off on the application to PWLB.</p>	
13	<p><b>Items for Information</b> The papers, as previously circulated, were noted.</p> <p>a) <b>Planning Committee Meeting Minutes 23 November 2016</b> The paper, as previously circulated, was noted.</p> <p>At this juncture Councillor Brady was asked if he was content with his election to the Planning Committee. He agreed to become a member of the committee.</p> <p>b) <b>Street Warden Report December 2016</b> The paper, as previously circulated, was noted.</p> <p>It was proposed that a copy of the report be sent to the ward councillors, if they do not receive this from another source.</p> <p>c) <b>Time Logs Assistant Clerk/ Communications Officer</b> The papers, as previously circulated, were noted.</p> <p>d) <b>Minutes- MKALC meeting 31 August 2016</b> The papers, as previously circulated, were noted.</p>	PC

14	<b>Items for Next Agenda</b> None  The meeting closed at 7.23pm.  <b>The next scheduled meeting will be held on Thursday 12 January 2017.</b>	
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**Appendix to Minutes of Meeting of CMK Town Council on 8 December 2016**  
**Financial Items**

A list of expenses incurred, authorised at the Town Council meeting, is provided below:-

**Cheques:-**

MK Community Properties	£ 506.94
Roland Jeffrey	£3500.00
Charcoal Blue	£5199.00
Festive Road CIC	£ 400.00
Jon Muncaster	£1,000.00
Darren Walter	£ 425.00
MK Comm Properties	£ 46.80
AH Contracts	£ 44.10

**Debit card items:-**

Vonage	£ 9.38
Rocketgenius	£ 33.01
SearchWP	£ 23.91
Solopress	£107.00
Google	£ 46.20
Post Office	£ 9.33
Stamps/Costco	£234.91
Tsohost	£ 4.99
Staples	£106.83
M&S	£ 2.84
W H Smith	£ 5.39

**Standing order:-**

Salaries	£2,266.34
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END

Chair's Signature.....

Date.....