



**Central Milton Keynes Town Council
Meeting held on 11th February 2016
At Centrecom, 602 North Row, Central Milton Keynes**

Present: Rebecca Kurth (Chair)
Ken Baker
Hilarie Bowman
Andre Brady
Ramo Erdogan
Linda Inoki
Jim McGowan
Andrew Thomas
Paul Cranfield (Clerk)
Thomas Walker (Communications Officer)

Apologies: None

In attendance: One member of the public

	Minutes	Actions
1	<p>Apologies None.</p> <p>There were no additional declarations of interest noted.</p>	
2	<p>Ratification of Minutes of the Town Council meeting The minutes of the meeting of the Town Council on 14th January 2016 were agreed as a true record of the meeting and signed as such by the Chair.</p>	
3	<p>Ratification of Minutes of the Town Council meeting The minutes of the budget meeting of the Town Council on 26th January 2016 were agreed as a true record of the meeting and signed as such by the Chair.</p>	
4	<p>Clerks' Report on Outstanding Items The paper, as previously circulated, was noted.</p> <p>Updates to the action sheet were agreed, as follows:-</p> <p>Item 15/060- Completed. Item 15/067- To report back in March. Item 15/068- Completed. Item 15/069- Completed. Item 15/070- To report back in March. Item 15/073- Completed. But new action for Clerk to write to MKDP to request that Town Council is consulted prior to any action being taken. Item 15/074- Pending. Item 15/075- Completed. Item 16/002- Report back extended to April meeting.</p>	PC

	Item 16/003- Completed.	
5	Representations from Public The member of the public present was invited to speak at this juncture, but declined to do so.	
6	Forward Plan Monitoring Sheet The paper, as previously circulated, was noted.	
7	Projects Update The paper, as previously circulated, was noted. The Town Council noted that the allotments report is due to be received by the end of quarter 1. The Clerk to pursue.	PC
8a)	Finance Paper The paper, as previously circulated, was noted. A list of debits authorised is appended to the minutes.	
8b)	Exhibition/Consultation on Community Building in Campbell Park The paper, as previously circulated, was noted. The sum of £500 was authorised to support the printing of materials relating to the consultation.	
9	Proposals for May 2016 Annual Parish Meeting The paper, as previously circulated, was authorised. Following discussion, the Town Council agreed that the meeting should be held on Thursday 26 May, and that a room in Margaret Powell House be used for the event. The Assistant Clerk to book a suitably sized room. It was further agreed that the meeting would not coincide with a Residents' Forum meeting, leaving more time for questions. It was agreed that the meeting be used to provide an update on the plans for the community facility.	TW
10	Street Warden Projects The paper, as previously circulated, was noted. After some discussion the recommendation was not agreed. Councillor Bowman noted that she would continue to work with the street warden on Neighbourhood Watch and Residents' Forum initiatives, together with the pursuing the matter of the drains not being cleaned correctly. It was agreed that the street warden be requested to produce a log indicating the work undertaken on behalf of the Town Council, together with the parish 'oversight' work which he undertakes on a joint responsibility basis with MKCCM. The contribution of the street warden to the maintenance of the public realm was noted by the Town Council, and the ability for him to undertake additional bespoke projects would need to be determined once a more complete understanding of workload is available via the	PC

	<p>log.</p> <p>It was noted that items can be included on the MKCCM Operations Group agenda should this be required going forward and that minutes of the meetings are circulated to the Town Council.</p>	
11	<p>Establishment of a CMK Advisory Group on Parking The paper, as previously circulated, was noted.</p> <p>It was noted that the role of the group would be to focus on parking management policies, such as zoning, permits etc.</p> <p>The proposal that the Clerk provides secretarial support to the group was agreed. It was noted that this would be the 'in kind' contribution of the Town Council to the process.</p>	
12	<p>Intelligent Transport Solutions Consultation The paper, as previously circulated, was noted.</p> <p>Subject to the heading of the paper being corrected, the consultation response was agreed.</p>	
13	<p>Plan:MK Strategic Development Directions Consultation The paper, as previously circulated, was noted.</p> <p>It was agreed that two councillors, Kurth and Inoki, work with the Communications Officer to draft a response. Cllr McGowan also agreed to assist where possible. It was further agreed that the initial thinking on the response should be circulated to councillors for their input. The Clerk to circulate the link to the document to all councillors.</p>	<p>TW/RK/LI PC</p>
14	<p>Communications Report The paper, as previously circulated, was noted.</p> <p>Councillors were advised that the report was a prototype for a quarterly report to be brought forward to future meetings.</p> <p>The report was welcomed, and the Communications Officer was requested to bring to the April meeting proposals for SMART objectives going forward, to include increases in web traffic, Facebook and Twitter usage etc.</p> <p>Concerns were expressed at the lack of access to Vizion for delivery of newsletter. The Communications Officer to work with Councillor Brady to develop options in a paper for the next meeting.</p> <p>The Communications Officer was requested to propose public and business locations where copies of the newsletter could be made available.</p> <p>Additionally, it was requested that a cutting file be compiled recording all print copy relating to the parish and the actions of the Town Council.</p>	<p>TW TW/AB TW/RE TW</p>
15	<p>Items for Information a) Parish Forum Minutes 10 December 2015 The paper, as previously circulated, was noted.</p> <p>It was noted that Councillors Baker and Brady represent the parish at the meetings, but that they were unable to attend the December meeting as the date clashed with that of the Town</p>	

	<p>Council. The Communications Officer to send invitations to Councillors Baker and Brady in respect of the next three meetings.</p> <p>b) Minutes of Planning Committee Meeting 6 January 2016 The paper, as previously circulated, was noted.</p> <p>c) Street Warden’s Report January 2016 The paper, as previously circulated, was noted.</p> <p>A discussion ensued regarding the number of tipping paving slabs within the parish. It was agreed that the representative to the MKCCM Operations Group seek to place the matter on a future agenda.</p> <p>d) Timeline for Local Elections 2016 The paper, as previously circulated, was noted.</p> <p>e) Fred Roche Foundation Update The paper, as previously circulated, was noted.</p> <p>It was noted that the heading for the paper should be ‘Fred Roche Gardens Update’.</p> <p>f) Campbell Park Community Facility Project Update The paper, as previously circulated, was noted.</p> <p>g) MKCCM Development Stakeholder Group Meeting Minutes 26 January 2016 The paper, as previously circulated, was noted.</p> <p>Councillor Thomas advised that he had challenged some of the wording within the minutes as not being reflective of the discussion which took place.</p> <p>h) MK Council Budget & Medium Term Outlook Presentation The paper, as previously circulated, was noted.</p> <p>i) MK Futures 2050 The paper, as previously circulated, was noted.</p> <p>j) MK50 Presentation The paper, as previously circulated, was noted.</p> <p>k) Date of Inquiry The paper, as previously circulated, was noted.</p>	TW
16	<p>Items for Next Agenda None</p> <p>The meeting closed at 7.52pm</p> <p>The next scheduled meeting will be held on Thursday 10th March 2016 at Centrecom.</p>	

Appendix to Minutes of Meeting of CMK Town Council on 11 February 2016

Financial Items

A list of expenses incurred, authorised at the Town Council meeting, is provided below:-

AH Contracts	£ 59.28
Course & Postage	£ 57.52
MK Community Properties Ltd	£506.94
Planning Writer	£ 75.00
A.Thomas	£ 37.48
Vonage	£ 9.06
Google	£ 39.60
Tsohost	£ 4.99
Website	£ 43.84
Stamps	£ 71.28
Printer	£140.00
Photo images	£ 29.00
Salaries	£2131.16

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