



**Central Milton Keynes Town Council**  
**Meeting held on 12<sup>th</sup> March 2015**  
**At Centrecom, 602 North Row, Central Milton Keynes**

**Present:** Andrew Thomas (Chair)  
 Ken Baker  
 Hilarie Bowman  
 Linda Inoki (from item 11)  
 Paul Cranfield (Clerk)

**Apologies:** Rebecca Kurth  
 Andre Brady

**Absent:** Ramo Erdogan

**In attendance:** Thomas Walker

	<b>Minutes</b>	<b>Actions</b>
1	<b>Apologies &amp; Declarations of Interest</b> No additional declarations of interest were made.	
2	<b>Ratification of Minutes of the Town Council meeting</b> The minutes of the meeting of the Town Council on 12 <sup>th</sup> February 2015 were agreed as a true record of the meeting and signed as such by the Chair.	
3	<b>Matters Arising &amp; Outstanding Items</b> The paper, as previously circulated, was noted.  Updates to the action sheet were agreed, as follows:-  Item14/ 047- the Clerk has not been successful in obtaining a commitment to meet. To be pursued. Item14/ 073- Completed Item 14/074- Response awaited- to be pursued. Item 15/001- CMK Warden is pursuing. Action closed. Item15/002- Invoice sent- awaiting receipt of monies. Item 15/003- Completed. The synopsis is in the Library and Civic Offices and plans are being developed to provide all parish offices with a copy. Item 15/004- Actions pending. Item 15/005- Actions pending. Item 15/006- Completed. Now a project. Item 15/007- Outstanding. Item 15/008- Report to April meeting. Item 15/009- Completed. Item 15/010- Actions pending. Item 15/011- Completed. Item 15/012- Completed.  It was agreed that it would be helpful to arrange a meeting with Landscaping to	

	<p>discuss the severe pruning of bushes and hedges across the parish. The Clerk to pursue.</p> <p>Councillor Baker noted that he had made MK Council and the CMK Warden aware of his concerns relating to gully cleaning.</p>	PC
4	<p><b>CMK Street Warden Update</b> The paper, as previously circulated, was noted.</p>	
5	<p><b>Finance paper</b> The paper, as previously circulated, was noted.</p>	
6	<p><b>Projects Update</b> The papers, as previously circulated, were noted.</p> <p>The projects were reviewed:-</p> <p><b>PP14/001 Allotments</b> The paper under item 10 refers.</p> <p><b>PP 14/002 Residents' Questionnaire</b> The paper under item 7 refers.</p> <p><b>PP14/004 Adelphi Street Footpath</b> A further report back to be submitted to the April meeting. If no further developments at that time it was agreed that the project would be closed as completed.</p> <p><b>PP14/008 Community Facilities Working Party</b> Report to be submitted to the April meeting.</p> <p><b>PP14/010 CMKTC Notice Boards</b> No progress at present.</p> <p><b>PP14/011 CMKTC Strategic Plan</b> No progress at present.</p> <p><b>PP15/001 Litter Bins</b> Clerk and CMK Warden are in process of factfinding. Report to April meeting.</p>	PC/RH
7	<p><b>Report on Questionnaire Findings</b> The paper, as previously circulated, was noted.</p> <p>The Communications Officer noted that outcomes will be shared via the newsletter and website. It was suggested that MK Council be made aware of the views of residents.</p> <p>It was reported that a more comprehensive analysis would be completed in the coming weeks and this would be added to the digital library for reference.</p>	
8	<p><b>Grant Applications 2014-2015</b></p> <p><b>i) Summary of current position</b> The paper, as previously circulated, was noted.</p> <p><b>ii) Application- Empower4Success</b> The application, as previously circulated, was noted.</p> <p>After due consideration the Town Council agreed that the application did not meet the criteria and was declined.</p>	

9	<p><b>Grant Applications 2015-2016</b> The paper, as previously circulated, was noted.</p> <p>It was noted that only a small proportion of the applications received have been of the type councillors had anticipated when the guidelines were initially developed.</p> <p>It was agreed that the Clerk be requested to develop a new model which seeks to encourage applications more focussed on the 'neighbourhood event' element of the current scheme.</p>	PC
10	<p><b>Allotments</b> The paper, as previously circulated, was noted.</p> <p>After some discussion it was agreed that the following steps need to be undertaken:-</p> <ol style="list-style-type: none"> <li>1) Identify possible sites</li> <li>2) Seek interest if sites identified to ascertain viability</li> <li>3) Seek views of residents in proximity of sites</li> <li>4) Develop a business plan</li> </ol> <p>It was accepted that the potential development of allotments is a complex process which will take some time to reach any sort of conclusion. The principle of establishing an allotment working party was considered.</p> <p>The Clerk was requested to begin the process of investigating prospective tranches of available land- noting that the average allotment sites are 25-50 plots.</p>	PC
11	<p><b>Open Green Spaces</b> The papers, as previously circulated, were noted.</p> <p>Councillor Inoki arrived during this item.</p> <p>The Town Council noted the complexities surrounding the process to designate spaces as village greens. It was agreed that whilst the Town Council would not seek to instigate any such applications if an application is brought to its attention it would need to undertake an initial appraisal of viability prior to any supportive action being taken.</p>	
12	<p><b>Annual Parish Meeting</b> The paper, as previously circulated, was noted.</p> <p>The Town Council noted the requirement for such a meeting. The suggestion to use the residents' forum to encourage attendance was noted.</p> <p>It was agreed that the Clerk and Chair develop a model and agree a date for the event, which will then be advertised in the newsletter and website.</p> <p>The need for an informal event was stressed.</p> <p>It was noted that the meeting had to be held during May each year, except in a parish election year, when stricter criteria pertain.</p>	PC/RK

13	<p><b>Update on Residents' Forum</b> The paper, as previously circulated, was noted.</p> <p>The sum of £120 for the forum event was agreed.</p> <p>The request for sums of up to £100 for individual residents' groups to assist with their neighbourhood event to be considered as required as part of the proposed grant application model.</p>	
14	<p><b>Volunteers or Friends of CMK Town Council</b> This item was deferred to the April meeting at the request of the co-author, Councillor Brady, due to his inability to attend the meeting.</p>	PC
15	<p><b>Response to Site Allocation Plan Consultation</b> The paper, as previously circulated, was noted.</p> <p>The response was agreed by the Town Council.</p> <p>Notwithstanding the current indeterminate standing of the consultation it was agreed that the submission should be lodged.</p>	PC
16	<p><b>Parking Consultation Update</b> The Chair provided a brief update on the parking consultation, noting that the parking charges issue has been addressed as part of the Budget discussions.</p> <p>As a result of the call-in the Cabinet is being asked to consider the views of Full Council prior to a final outcome on the future of the consultation being agreed.</p>	
17	<p><b>Minutes of the Planning Committee Meeting 28 January 2015</b> The minutes, as previously circulated, were noted.</p> <p>Councillor Baker proposed that, due to the significant number of planning applications anticipated in the next few months, it would be of benefit for the Town Council to invite MKDP to a future Town Council meeting to better understand its thinking in respect of sites within the parish.</p> <p>The Clerk to discuss with the Town Council Chair.</p>	PC/RK
18	<p><b>Licensing Applications</b> The papers, as previously circulated, were noted.</p>	
19	<p><b>Precept Confirmation</b> The papers, as previously circulated, were noted.</p>	
20	<p><b>The meeting closed at 7.55pm</b></p> <p><b>The next scheduled meeting will be held on Thursday 16<sup>th</sup> April at Centrecom</b></p>	