



**Central Milton Keynes Town Council
Meeting held on 12th February 2015
At Centrecom, 602 North Row, Central Milton Keynes**

Present: Rebecca Kurth (Chair)
Ken Baker
Andre Brady
Hilarie Bowman
Linda Inoki
Andrew Thomas
Paul Cranfield (Clerk)

Absent: Ramo Erdogan

In attendance: Thomas Walker

	Minutes	Actions
1	<p>Apologies & Declarations of Interest No additional declarations of interest were made.</p> <p>The Chair noted that councillors would be invited to an informal meeting to be held on the Monday which precedes the issuance of papers each month going forward.</p> <p>The Chair noted that she had asked that the report from the Community Facilities Working Group be heard 'in camera' in view of the commercially sensitive nature of some of the third party information contained in the report.</p> <p>A vote was taken and the request was agreed.</p>	
2	<p>Ratification of Minutes of the Town Council meeting The minutes of the meeting of the Town Council on 15th January 2015 were agreed as a true record of the meeting and signed as such by the Chair.</p>	
3	<p>Ratification of Minutes of the Extraordinary Town Council Meeting The minutes of the meeting of the Town Council on 22nd January 2015 were agreed as a true record of the meeting and signed as such by the Chair.</p>	
4	<p>Amended Budget for year 2015-16 The paper, as previously circulated, was noted.</p>	
5	<p>Matters Arising & Outstanding Items The paper, as previously circulated, was noted.</p> <p>Updates to the action sheet were agreed, as follows:-</p> <p>Item 047- issues identified for a meeting with Mick Legg included site allocations plans, conversion of parking from 'on street' to 'off street' and the continuing conversion of offices to aparthotels.</p>	

	<p>Item 050- Completed Item 067- Completed Item 073- Report due to the March meeting Item 074- Response awaited- pending</p> <p>The Clerk reported that the night shelter assessment was being held at The Café, Lloyds Court, not the shelter itself.</p> <p>The Clerk also reported that the art installation on porte cocheres will be seeking more creative solutions than simply painting them. The porte cocheres which are currently painted will be repainted after April to return them to their original black, the designs having been retained longer than intended due to public feedback.</p>	
6	<p>CMK Street Warden Update The paper, as previously circulated, was noted.</p> <p>Councillor Baker was requested to consider issues to be raised with regard to the landscape maintenance approach being adopted.</p> <p>Concerns were expressed regarding the way in which rubbish is left by the recycling bank on Lower 12th Street, not in the receptacles. The value of CCTV in that area was questioned. The Clerk to raise with the CMK Warden.</p> <p>The Clerk was also requested to thank the CMK Warden for the very helpful photographs which featured as part of his report.</p>	PC/RH
7	<p>Finance paper The paper, as tabled, was noted.</p> <p>Clarification was provided with regard to the honorarium payments being made.</p>	
8	<p>Business Neighbourhood Plan Referendums The paper, as previously circulated, was noted.</p> <p>It was agreed that the Clerk should request the sum of £5000 being held by MKCouncil to support the promotion of the BNPlan, and that this sum would be used as follows:-</p> <ul style="list-style-type: none"> • Payment of Honoraria (£2000) • Production of a 4 page synopsis of the BNPlan for circulation to CMK residents and all businesses (£1200). The Communications Officer to circulate draft when available. • Production of a 2 or 4 page A4 leaflet for distribution to residents in April to encourage them to vote- although it was noted that care would need to be taken to ensure that the messages are strictly neutral (£500). It was agreed that the print run be 3000, to enable copies to be sent to all Milton Keynes parish and town councils for their resident-facing offices. • Co-sponsorship of a business awareness event with MK Business Council. Whilst the presence of the minister was in doubt, it was agreed that it was important that the event took place. The venue is being provided free of charge, but the sum of £750 was agreed for catering purposes. <p>It was agreed that a letter would be sent to all parishes drawing their attention to the 4 bullet points outlined in MKCouncil's 'General Information For Voters' paper, namely:-</p>	PC TW

	<p>The key themes and policies in the Business Neighbourhood Plan aim to :-</p> <ul style="list-style-type: none"> • Build a successful city centre, improving pedestrian routes, encouraging more mixed use developments and active frontages, creating more diverse street life and a safe night life. • Encourage more small and independent shops as well as a new covered market hall to complement and enhance the outdoor market. • Encourage development of a wide selection of homes alongside new facilities including sports, community and medical facilities. • Promote public transport, walking and cycling as well as maintaining good provision for cars in the city centre, including revised car parking standards. <p>It was further agreed that the residual sum, in the region of £600, be available for commitment by the Chair under Chair's action to further promote the referendum.</p> <p>A press release will be drafted by the Communications Officer and Councillor Inoki, promoting the referendum referencing its unusual nature and encouraging engagement with the process.</p>	<p>RK</p> <p>TW/LI</p>
9	<p>Projects Update The papers, as previously circulated, were noted.</p> <p>i) The projects were reviewed and the following actions agreed:-</p> <p>PP14/001 Allotments The Clerk noted that he had been contacted by a resident who was indicating that there was interest amongst residents for allotment gardens. It was agreed that work should be commenced to determine the viability of establishing allotments or allotment gardens within the parish. The Clerk to enquire of other parishes, and councillors to advise the Clerk of anyone knowledgeable on the subject who could be a consultant on any project in due course.</p> <p>PP 14/002 Residents' Questionnaire Articles in respect of aspects of the outcomes would be released online over time. The April newsletter will feature an article on the outcomes.</p> <p>PP14/004 Adelphi Street Footpath A further report back to be submitted to the April meeting. If no further developments at that time it was agreed that the project would be closed as completed.</p> <p>PP14/005 Survey of Existing Residents' Groups Project completed.</p> <p>PP14/006 Get Together of Residents' Groups Organisers Project completed.</p> <p>PP14/007 New Residents' Groups The project to be closed, as the actions have been subsumed into the Residents' Forum.</p> <p>PP14/008 Community Facilities Working Party Report submitted to this meeting.</p> <p>PP14/010 CMKTC Notice Boards No progress at present.</p> <p>PP14/011 CMKTC Strategic Plan A request from the Chair that a half day workshop be held for councillors and officers to consider the direction of travel for the strategic plan was agreed.</p>	<p>PC</p>

	<p>The Clerk to circulate dates to ensure that the workshop is held within the next few weeks.</p> <p>ii) Questionnaire Analysis The first tranche of findings from the residents' questionnaire were presented by the Chair and Communications Officer. They noted the volume of respondents, but cautioned that the survey outcomes only reflect the views of the 10% of the residents who responded. It was noted that the most used facilities within CMK are Campbell Park, Public Gardens and the Library. Requests for additional facilities (from a list provided) were highest for a swimming pool, sports hall and fitness trail.</p> <p>A more comprehensive analysis of the findings will be brought to the next meeting.</p>	PC
10	<p>Minutes of Planning Committee Meeting 7th January 2015 The paper, as previously circulated, was noted.</p>	
11	<p>Drains In the absence of a paper to inform discussion the item was deferred to the next meeting.</p>	
12	<p>Litter Bins The paper, as previously circulated, was noted.</p> <p>The proposal was agreed and the Clerk to develop, reverting to the Town Council no later than May to enable consideration of any budgetary implications of a pilot project area. To be PP15/001.</p>	PC
13	<p>Site Allocation Plans The paper, as previously circulated, was noted.</p> <p>After some discussion it was agreed that the Planning Committee would consider a response to the two CMK sites, subject to the paper being 'called in'. It was agreed that it would helpful to request Bob Hills to attend the next Planning Committee meeting to inform the discussion.</p>	PC
14	<p>Follow Up to Parking Consultation The papers, as previously circulated, were noted.</p> <p>It was noted that, whilst all recommendations from the paper were approved by Cabinet, the paper has to go before full council and then the various aspects of the paper will need to be further developed and consulted upon.</p> <p>Councillors noted that the paper was approved notwithstanding the overwhelming number of responses against the key recommendations.</p> <p>Councillor Thomas remarked that there was a commitment given at Cabinet that a further more detailed consultation would be undertaken prior to any action being pursued.</p> <p>It was agreed that there was little which could be gainfully achieved by the Town Council at this early stage, and that the paper is brought back to the March meeting when matters may have progressed sufficiently for councillors to develop a strategy to engage.</p>	PC

15	<p>Items for Noting</p> <p>The paper, as previously circulated, was noted.</p> <p>The Clerk to arrange for the Town Council's Licensing policy to be made available for inclusion in the Town Council's digital library.</p>	PC/TW
16	<p>Report from Community Facilities Working Party</p> <p>The paper, as previously circulated, was noted.</p> <p>As agreed at the beginning of the meeting this item was held 'in camera'.</p> <p>The working party was commended for the work it has undertaken in progressing the project.</p> <p>Following discussion, it was agreed that two projects identified by the Town Council from within the options provided to it would be further developed.</p> <p>The Clerk was requested to draft an email for the Chair to one location indicating that the Town Council would not be pursuing that option further.</p> <p>The working party was asked to submit a further report to the next meeting.</p> <p>The Chair noted that it may prove necessary to allocate some S106 money to develop allotments or allotment gardens should the work just commenced identify viable options for consideration.</p>	PC/RK
17	<p>The meeting closed at 8.28pm</p> <p>The next scheduled meeting will be held on Thursday 12th March at Centrecom</p>	