



Central Milton Keynes Town Council
Meeting held on 8th May 2014
At Centrecom, 602 North Row, Central Milton Keynes

Present: Rebecca Kurth (Chair)
 Charles Ashbury
 Ken Baker
 Andre Brady
 Hilarie Bowman
 Andrew Thomas
 Paul Cranfield (Clerk)

One member of the public to item17

Absent: Ramo Erdogan
 Linda Inoki

	Minutes	Actions
	<p>Prior to the commencement of the agenda'd business the Chair invited the member of the public to speak.</p> <p>Concerns were raised that, although work had been done by the Town Council to seek a resolution to the challenges of the parking in and around Adelphi Street, the member of the public noted that the issues remain, although some improvement had been seen. The Town Council was advised that the residents met last week to discuss the position. The possible use of stakes on the grass verges was discussed. It was felt that this would be inappropriate without the specific authority of the landowner, which was believed to be MKDP.</p> <p>After some discussion it was agreed that a petition could again be considered, to be presented to MKCouncil or the Environment and Transport sub-committee.</p> <p>It was agreed that the item would be placed back on the Town Council's main agenda, and that Councillors Bowman and Ashbury pursue options and bring a report to the next meeting.</p>	CA/HB
1	<p>Apologies & Declarations of Interest Councillor Ashbury declared an interest in Item 16 Councillor Kurth declared an interest in Item 11</p>	
2	<p>Ratification of Minutes of the Town Council meeting The minutes of the meeting of the Town Council on 10 April 2014 were agreed as a true record of the meeting and signed as such by the Chair, subject to the following amendments:- Item 10 para 2. Brad Curcillo is Chair of MKCCM, not Melanie Beck as stated. Item 13 The following to be added to the end of para 1- 'It was agreed that paragraph 8 of the Terms of Reference should be removed.'</p>	

3	<p>Matters Arising & Outstanding Items The paper, as previously circulated, was noted.</p> <p>Items to be removed from the matters arising list and updates to other items were agreed, to be input by the Clerk.</p> <p>Councillor Brady provided an update on the JCC Media project, noting that the script has been completed and they are starting filming.</p> <p>It was agreed that, as Andy Hudson could not make the June meeting he be invited to the July or August meeting in preference to one of his reports.</p>	PC
4	<p>Finance Paper The paper, as previously circulated, was noted.</p> <p>It was agreed that the sum of £35,000 be transferred to the savings account.</p>	
17	<p>Website It was agreed to bring this item forward to enable the member of the public to be engaged in the discussion.</p> <p>The paper, as previously circulated, was noted.</p> <p>The Clerk noted that the website would be up to date and accessible to all, and that the current course of action is an interim one to provide the Town Council with a functional website whilst assessing the need/benefit of a more creative site requiring greater input to keep up to date.</p> <p>Concerns were expressed that after a year of development the proposed way forward is to activate the old site, but the need to address the lack of any site at present was considered paramount. The Chair noted that she was having some challenges with the hosting site for '.gov.uk' sites.</p> <p>At this point the Chair advised the Town Council that a new laptop for the office had now been purchased and that she would be providing councillors with access details.</p> <p>The member of the public left the meeting at this juncture.</p>	
6	<p>Report from the Chair of Planning The paper, as previously circulated, was noted.</p> <p>Councillor Thomas advised that activities of the Planning Committee are reported to the Town Council, but that there were a number of actions taken outside of any formal meeting.</p> <p>Councillor Thomas made the observation that the planning committee can develop responses to any planning application or development brief, but without the commitment to pursue at Development Control and other MKCouncil meetings the efforts will be less effective.</p> <p>It was noted that it was now minuted by MKCouncil that a Development Brief cannot vary planning policy.</p> <p>The Chair thanked Councillor Thomas for the huge effort made in developing responses on key planning matters recently.</p>	

5	<p>Chair's Actions The Chair reported that she had been involved, with Councillors Thomas, Baker and others in drafting alternative models for the proposed car park at the John Lewis end of the centre:mk.</p> <p>She advised that she had also been involved in the development of the second phase of the MBE workshop, and responding to the examiner's proposal that the BNPlan referendums be borough-wide.</p>	
7	<p>Business Neighbourhood Plan Update The paper, as previously circulated, was noted.</p> <p>The Chair reminded the Town Council that the delegated decision with regard to the breadth of the referendum area was to be considered on 12 May.</p> <p>The Chair expressed her disappointment that her request that part of the delegated decision would be to arrive at a date for the referendum had not been heeded and this would not be addressed at that time.</p> <p>Councillor Thomas noted that the references within the paper are the tip of a large iceberg which reflects the work behind the scenes to move the BNPlan forward.</p> <p>He reminded the Town Council that the BNPlan had been the first to examination and that it had received a clean bill of health. He added that the Plan should carry weight within the planning process once approved by MKCouncil even if the referendum were not to be successful, and could find its way into the next CMK Plan developed by MKCouncil.</p>	
8	<p>MBE Workshop The paper, as previously circulated, was noted.</p> <p>The Chair advised that Councillors Thomas and Baker were on the technical team for the second phase of the workshop. The second set of sessions would be:- 1 hour briefing on Monday 16 June 4 hour workshop on Friday 20 June from 1-5 4 hour workshop on Monday 23 June 5-9</p> <p>A proposal that sections 1-3 of the paper be endorsed was withdrawn, as the paper was designated for noting only.</p> <p>Some councillors raised concerns that they had not been given an opportunity to debate the detail of the paper, noting that issues raised at the informal 'wash-up' from the previous events had not been factored into the design of the second stage.</p> <p>It was confirmed by the Chair that Dr. Jon Cooper had borne in mind the concerns expressed at that session in his thinking whilst developing the model for the second stage. It was also noted that there would a number of facilitators within the room to ensure that working groups were not overwhelmed by a dominant individual.</p> <p>The Chair noted that on this occasion Dr. Jon Cooper was project managing the technical team for a 6 week period prior to the events, and his fees reflected this additional responsibility.</p> <p>A councillor requested that a detailed breakdown of the costs and contributors be provided. The Chair agreed to provide a budget, but noted that control of the funds was outside the Town Council's remit, resting with MKCouncil.</p>	

9	<p>Grant Applications The paper, as previously circulated, was noted.</p> <p>The Clerk was requested to check the figures within the paper and to bring forward for the next meeting a schedule of the grants made outlining the sums requested as well as those granted.</p> <p>It was confirmed that the sum of £4,000 would be made available for grant purposes for the financial year 2014/15 and that there would not be a rollover of any unspent funds from one grant year to the next.</p>	PC
10	<p>MKCMS Grant Application The application, as previously circulated, was noted.</p> <p>Concerns were expressed about the standard of the application and the information contained therein.</p> <p>After some discussion it was agreed by 4 votes in favour, 1 against and 1 abstention to request Councillor Brady to liaise with MKCMS to work up a more robust and focussed request which would receive subsequent consideration.</p>	AB
11	<p>'Can Do' Grant Application The application, as previously circulated, was noted.</p> <p>Councillor Kurth left the room for the duration of this item, which was chaired by the Clerk.</p> <p>The sum of £200 was unanimously agreed as requested.</p>	
12	<p>MKCCM Business Plan The paper, as previously circulated, was noted.</p> <p>The Town Council welcomed the business plan.</p> <p>The Chair noted that the plan was the type of strategic document she would be seeking the Town Council to develop this year.</p> <p>It was agreed that Councillor Bowman be put forward to serve on the Green Group.</p> <p>It was noted that Councillor Kurth is an associate member of the Board and sits on the City Centre Operations group and that Councillor Thomas co-chairs the Stakeholder Development Group.</p> <p>The Clerk was asked to enquire what the reference base is for the Voluntary and Community Group, and to seek to clarify whether Councillor Kurth currently sits on that group.</p>	PC
13	<p>Licensing Variation The paper, as previously circulated, was noted.</p>	
14	<p>Office Search Criteria The paper, as previously circulated, was noted.</p>	
15	<p>Proposed Sculpture Installation The paper, as previously circulated, was noted.</p>	
16	<p>Neighbourhood Warden The paper, as previously circulated, was noted.</p>	

	<p>Councillor Ashbury left the room for this item.</p> <p>The Chair advised that the board of MKCCM had agreed that it would now advertise for a full time role and that the advert would be placed imminently.</p> <p>The Town Council welcomed the fact that the role would be a full time post.</p>	
18	<p>MKC Members' Weekly News</p> <p>The paper, as previously circulated, was noted and the recommendation within the paper agreed unanimously.</p>	
19	<p>Draft Policy for Use of Service Providers to the Town Council for Non-Council Activity</p> <p>The paper, as previously circulated, was noted and agreed.</p>	
20	<p>Newsletter Distribution</p> <p>The paper, as previously circulated, was noted.</p> <p>The Clerk reported that using Royal Mail for delivery would not be feasible, given the minimum charge levied.</p> <p>Accordingly, when the newsletters are received the Clerk to liaise with councillors to distribute as previously.</p>	PC
21	<p>Architectural Illustrator</p> <p>The paper, as previously circulated, was noted and it was unanimously agreed to secure the services of an architectural illustrator to assist with enabling visualisation of alternative planning options.</p> <p>In respect of the sites adjacent to Marlborough Gate a sum of up to £500 was approved.</p>	
22	<p>The meeting closed at 9.04pm</p> <p>The next scheduled meeting will be held on Thursday 12th June at Centrecom commencing at 6pm.</p>	