



Central Milton Keynes Town Council
Meeting held on 10th July 2014
At Centrecom, 602 North Row, Central Milton Keynes

Present: Rebecca Kurth (Chair)
 Ken Baker
 Andre Brady
 Hilarie Bowman
 Linda Inoki
 Andrew Thomas
 Paul Cranfield (Clerk)

Apologies: Ramo Erdogan

In attendance: Charles Ashbury (CMK Warden)
 1 member of the public

	Minutes	Actions
1	<p>Apologies & Declarations of Interest Apologies had been received from Councillor Erdogan.</p> <p>No declarations of interest were noted.</p>	
2	<p>Resignation The Chair noted the resignation of Charles Ashbury from his position as councillor following his appointment as CMK Warden. She expressed the Council's thanks to him for the energy and passion which he brought to the Town Council and praised his detailed knowledge on the area, noting that this would be put to good use in his new role.</p> <p>The Town Council confirmed its delight at his appointment to the role of CMK Warden.</p> <p>Consideration of replacements for Councillor Ashbury on bodies upon which he served. A list of working parties, committees and external groups indicating those members of the Town Council was noted, as previously circulated. The following amendments to these were agreed:- MKCCM Operations Group and transport sub group- position to be taken by Councillor Baker. MK Cycling Group- position to be taken by Councillor Bowman. Fred Roche Gardens group- position to be taken by Councillor Brady. Councillor Thomas noted that he was an individual member on the Highways Group, which addresses issues across Milton Keynes and that he would inform the Town Council of issues pertinent to the parish. It was agreed that the Planning Committee should continue with the three remaining councillors at this juncture. The vacant position on the Resources working group to be filled by Councillor Bowman. It was also agreed that the Adelphi Street and Albion Place working groups</p>	

	be subsumed into the Residents' Services working group going forward.	
3	<p>Ratification of Minutes of the Town Council meeting</p> <p>The minutes of the meeting of the Town Council on 12 June 2014 were agreed as a true record of the meeting and signed as such by the Chair, subject to the following amendments:-</p> <p>Item 12- Delete the last sentence.</p> <p>Item 13- Final sentence, replace 'developed' with 'determined'</p> <p>It was noted that the sum of £11,000 referred to in Item 8 should have been £13,000.</p>	
4	<p>Junior Filmmakers</p> <p>In the absence of a representative from Junior Filmmakers Councillor Brady advised that the film supported by the Town Council is now completed and will premiere on 27th July, although clarity was required in respect of the venue. The CMK Warden requested that the councillor forward details to MKCCM for them to cascade further.</p> <p>It was agreed that Councillor Brady preview the film prior to the premiere in light of the Town Council's profile on the promotional material.</p>	
5	<p>CMK Warden's Report</p> <p>A comprehensive delivery report as at 10 July was tabled.</p> <p>Councillor Thomas thanked the Warden for his comprehensive report, noting that this currently felt like a firefighting exercise, and asked whether work could be undertaken to ascertain what should be done and by whom, whether it is being done and what is planned to ensure that the planned maintenance work is adequate.</p> <p>Councillor Baker asked to accompany the warden on a site visit.</p> <p>Councillor Inoki noted that Ringway is currently looking at initial repairs to portes cochere and that they were preparing a report for MKCouncil on a long term strategy for these.</p> <p>It was noted that Serco is due to take up the landscaping contract in September and the Town Council needs to consider a committee to determine the effectiveness of the new contract.</p> <p>At this juncture the member of the public was asked if he wished to comment on the discussion. He noted that he had a copy of the new landscaping contract, which could be made available to the Town Council.</p> <p>He expressed concerns how maintenance is being let slip in CMK, noting that he met with Steve Laine in respect of highway signage at which meeting it was stated that the CMK Infrastructure Handbook was not being adhered to and that Steve Laine had commissioned replacements for streetlights which are not in keeping with the current models. Concerns expressed about the lack of coherence in design across the city centre were echoed by the Town Council.</p> <p>Councillor Thomas proposed that as a way to move this issue forward a letter be sent to David Hackforth asking if there are any revisions proposed or in train to the CMK Handbook, noting that new street signs etc did not appear to be in keeping with the handbook guidelines.</p> <p>It was agreed that MKCouncil needs to look at CMK holistically not in a piecemeal fashion, as at present.</p>	PC

	<p>It was noted that the Town Council could consider developing a Design and Arts strategy for CMK for use to access future S106 Arts funding.</p> <p>It was agreed that Rachel Kingsley be invited to a future meeting.</p>	
6	<p>Matters Arising & Outstanding Items The paper, as previously circulated, was noted.</p> <p>It was confirmed that short updates on outstanding items should be added by those responsible for their progression on the Outstanding Matters action sheet. More substantial updates should be submitted as papers for noting.</p> <p>Updates to the action sheet were agreed, as follows:- Close items 009, 024, 030, 031, 032 and 035.</p> <p>Item 020 to be brought back to the September meeting.</p> <p>Item 033 to be brought back to the August meeting.</p> <p>A revision to Item 034 to require a report from the working group, but no terms of reference required.</p> <p>Item 026, MKCMS grant application prompted a discussion, linked to the re-presentation of the original grant request on the agenda. Councillor Brady expressed his concerns that the application had been placed back on the agenda, indicating that he had spoken to the group, who were working on a revised proposal. By way of clarification it was noted that the application cannot remain in limbo, and needed to be agreed, declined or withdrawn.</p> <p>After some discussion it was agreed that this be withdrawn pending further approaches from the applicants.</p> <p>Councillor Brady stated that in his view there were no terms of reference for the application process, which statement was refuted by the Clerk, who noted that the terms of reference for the scheme were developed over two meetings with all councillors engaged. It was agreed that Councillor Brady bring a paper to the next meeting should he wish to further discuss the terms of the grant programme.</p>	AB
7	<p>Finance Paper The paper, as previously circulated, was noted.</p>	
8	<p>Resources Working Party The papers, as previously circulated, were noted.</p> <p>Concerns were expressed by Councillor Bowman in respect of the viability of self employment status for the roles. The Clerk, whilst noting that he had sought advice from other parishes, agreed to seek further confirmation that this was acceptable.</p> <p>Councillors, with the exception of Councillor Brady voted to agree to proceed to advertisement of both roles and the joint role at the same time, noting that decisions can be made on whether to offer the joint role to an exceptional candidate at interview stage.</p> <p>Councillor Brady proposed an amendment to the job specifications for the deputy clerk role and combined role to include 'and working parties' as part of the second key responsibilities bullet point. Other proposed amendments were not accepted by the Town Council.</p>	PC

	<p>It was proposed by the Clerk that the advert should not be placed over the summer months, but deferred until early September. It was agreed that this was sensible in principle, but the actual process would be determined by the working party.</p>	
9	<p>Community Facility Working Party The paper, as previously circulated, was noted.</p> <p>It was agreed that Councillors Inoki and Bowman would both be involved in the factfinding process.</p> <p>Further, it was agreed that ward councillors be engaged at an early stage following the factfinding stage.</p>	
10	<p>Insurance Renewal The paper, as previously circulated, was noted.</p> <p>Councillors agreed to renew the current levels of insurance for a further 12 months.</p>	
11	<p>MBE Workshop, Stage 2 The papers, as previously circulated, were noted. The member of the public left the meeting during this item.</p> <p>i) Emerging Guiding Principles Councillor Thomas expressed the view that the document went further than being merely 'guiding principles' and that this should be 'noted with caution' as much additional work is required. The Chair noted that the document was an initial attempt to clarify the way forward and whilst it was not intended to be a substitute for a proper design process, it was intended that it would feed into an SPD process, which will be subject to consultation in due course.</p> <p>ii) Budget The budget was noted.</p> <p>iii) Website The proposal for the establishment of a simple website to be developed under the auspices of the website working group and co-funded (as agreed) with MKCouncil to provide a vehicle for the video report and paper documents related to the process and outcomes was well received by most councillors. Councillor Brady's objections on the basis that the workload for the working group would be too great were not accepted by other members of the working group, and the proposal was agreed.</p>	
12	<p>Campbell Park Parking Update The paper, as previously circulated, was noted.</p> <p>After some discussion considering whether a leaflet be prepared and delivered to Campbell Park residents, it was agreed that no action should be taken.</p>	
13	<p>Items for Noting</p> <p>i) Expenditure Comparatives The paper, as previously circulated, was noted and agreed.</p> <p>ii) Licence Variations The paper, as previously circulated, was noted. The Clerk noted that the</p>	

	<p>hours for the Phoenix Gentlemen’s Club had been reduced and one condition amended slightly.</p> <p>iii) Variation to Wagamama License response The paper, as previously circulated, was noted.</p> <p>The Town Council noted the response regarding the walkways and sought further clarification. The Clerk to pursue.</p> <p>iv) Working Party on Resident’s Services Update The paper, as previously circulated, was noted. The paper prompted further ideas to be added to the list being discussed. It was noted that the terms of reference would be brought back to the next meeting.</p>	PC
14	<p>The meeting closed at 8.25pm</p> <p>The next scheduled meeting will be held on Thursday 21st August at Centrecom commencing at 6pm.</p>	