



Central Milton Keynes Town Council
Meeting held on 10th April 2014
At Centrecom, 602 North Row, Central Milton Keynes

Present: Rebecca Kurth (Chair)
 Charles Ashbury
 Ken Baker
 Andre Brady
 Hilarie Bowman
 Linda Inoki
 Andrew Thomas
 Paul Cranfield (Clerk)

Absent: Ramo Erdogan

	Minutes	Actions
1	<p>Apologies & Declarations of Interest Councillor Baker declared an interest in Item 15 Councillor Thomas declared an interest in Item 8 Councillor Bowman declared an interest in Item 9</p>	
2	<p>Ratification of Minutes of the Town Council meeting The minutes of the meeting of the Town Council on 13 March 2013 were agreed as a true record of the meeting and signed as such by the Chair, subject to the following amendment: Sentence added at the end of Item 18 as follows 'The current members of the website working party were agreed as Councillors Kurth, Brady and Inoki and the Clerk'.</p>	
3	<p>Matters Arising & Outstanding Items The paper, as previously circulated, was noted.</p> <p>Items to be removed from the matters arising list were agreed and updates to other items were agreed, which will be input by the Clerk.</p> <p>The Clerk was asked to pursue clarification of the guidance with regard to the replacement of trees felled within the parish, following a response noting only that MKCouncil was not pursuing replanting in the case of the oak trees felled in North 13th Street.</p> <p>It was agreed that an update on the website be provided for the May meeting.</p>	PC
4	<p>Finance Paper The paper, as previously circulated, was noted.</p>	
5	<p>Chair's Actions The Chair provided a report on her activities since the last meeting:- - Chair and Councillor Thomas attended meetings with senior figures at</p>	

	<p>MK Council to advance the MBE.</p> <ul style="list-style-type: none"> - These were followed up by a meeting with the landowners - The Chair held a meeting with Jon Cooper, who has agreed to project manage the next phase of the MBE workshop. The next phase will involve the same invitees and will run for two days towards the end of June, dates to be confirmed. <p>There followed a discussion on the shape of the workshop, noting that, given the parties involved, there is no certainty what the outcome will be. The Chair noted that it was preferable to be inside the process than outside and that the process will be transparent and the proposals and outcomes will be visible to all.</p> <p>She added that the team needs to be driving towards the greatest consensus.</p> <p>It was agreed that the Town Council had not had a wash-up meeting after the first MBE workshop and the Clerk was requested to arrange an informal meeting in the week after Easter to enable councillors to input on their experiences of the workshop process and outcomes.</p>	PC
6	<p>Outsourcing Newsletter layout</p> <p>The paper, as previously circulated, was noted. Copies of the draft newsletter were also tabled.</p> <p>It was agreed that Eagle Graphics be engaged to produce the Spring newsletter, and that quotes be obtained from local providers for the Summer newsletter.</p> <p>Concerns were expressed about the challenges in getting the newsletters into the Hub and Vizion. It was agreed that current arrangements would pertain for the Spring newsletter, with the Clerk collating numbers from the work undertaken at the end of last year, but that enquiries be made in respect of the cost and viability of Royal Mail delivering them going forward.</p>	PC
7	<p>Business Neighbourhood Plan</p> <p>The papers, as previously circulated, were noted.</p> <p>The Draft Report, as circulated, was noted. The Chair noted that this was the first Business Neighbourhood Plan to pass examination in the country, and whilst there were a number of modifications to be made these were minor, and in a number of cases would have the effect of reinforcing the comments of the Alliance. DCLG had informed the Chair that the examiner was very enthusiastic about the Plan.</p> <p>The acceptance of the dumbbell shape of the edge of town and parking changes were welcomed.</p> <p>The major negative was reported as the recommendation for borough-wide referendums. The Chair advised that it was intended to submit a representation against this recommendation to MK Council in time for consideration ahead of the delegated decision being reached on this matter, currently scheduled to be considered on 12 May. It is expected that referendums will take place in September.</p> <p>The following was unanimously agreed by the Town Council:-</p> <ul style="list-style-type: none"> • The Steering Group was delegated to prepare and approve the Town Council's formal response to the modifications recommended in the Examiner's Final Report. • The Steering Group was delegated to prepare and approve the Town 	

	Council's representation to MKCouncil with regard to the area for referendums.	
8	MBE Workshop- Next Steps This item was addressed as part of Item 5.	
9	Grant Application- MK Festival Fringe The application, as previously circulated, was noted. The application was agreed in sum of £600. The Clerk to request that the Town Council logo feature where possible relating to the sponsorship. It was agreed that a covering note be included with any future applications outlining how much remained to be committed in the year. The Clerk to include a paper at the next meeting summarising the spend in the year 2013/14 and requesting consideration of whether any remaining sum should be rolled over, or whether the initial sum for the year should start afresh.	PC PC PC
10	MKCCM Operations Meeting Councillor Ashbury reported on the meetings, noting the following:- <ul style="list-style-type: none"> • Chaired by Melanie Beck • Includes stakeholders, such as the Police and various representatives from MKCouncil • Remit is to bring to the table issues, concerns and updates on matters relating to the environment, health & safety, public realm and wayfinding. • The intention is that the group will work together to identify solutions Current issues under consideration include:- <ul style="list-style-type: none"> • Wayfinding updates • Cycling matters • Restoration of the fountain in Fred Roche Gardens • Anti-social behaviour in the Hub He added that Melanie Beck is now Chair of the parking group on the transport partnership. On a related matter, Councillor Baker advised of the rough sleepers using the cycle sheds in Secklow Gate Bridge north. Councillor Ashbury was requested to obtain Terms of Reference for the group.	CA
11	Office Usage Policy The paper, as previously circulated, was noted. The paper prompted significant discussion in respect of the role of the office and the amount of 'management' necessary. The Clerk reminded councillors that a log of usage would be beneficial to substantiate the cost of the office should a challenge be received by parishioners going forward. A proposal by Councillor Ashbury was made that the paper be accepted as stated. Councillor Inoki seconded the proposal. A vote was taken and was carried by 4 votes in favour, none against and 3 abstentions. The Clerk was requested to draft a signing in sheet for use in the office when prior booking via the calendar was not practicable. Councillor Baker proposed that where use of the office was not practical for a meeting this should also be recorded to enable a full record of the functionality	PC

	of the office to be maintained.	
12	<p>Office Search Criteria The paper, as previously circulated, was noted.</p> <p>The criteria for an office was discussed and amendments made to the proposed list of 'must haves' and 'nice to haves'.</p> <p>Two potential sites were suggested for consideration- Midsummer Place Police Station and Lloyds Court.</p> <p>The possibility of using Section 106 monies was discussed, and it was noted that this can only be utilised for community facilities, to which a parish office could be added.</p> <p>Councillor Brady expressed the view that the current office met all the requirements.</p> <p>It was agreed that a revised list be prepared.</p>	
13	<p>CMK Stakeholders Group The paper, as previously circulated, was noted.</p> <p>The Chair noted that she currently co-chaired the group with Melanie Beck and sought a volunteer to take on this role, noting that the primary function of the group is planning and policy matters.</p> <p>Councillor Thomas agreed to undertake the role. The Clerk to advise Melanie Beck.</p>	PC
14	<p>MKC Members Weekly News This item was deferred to the May meeting.</p>	
15	<p>Fred Roche Gardens Project The paper, as previously circulated, was noted.</p> <p>It was agreed that Councillor Ashbury will serve on the project team for the Fred Roche Gardens.</p>	
16	<p>The meeting closed at 8.50pm</p> <p>The next scheduled meeting will be held on Thursday 8th May at Centrecom following the Annual General Meeting, which will commence at 6pm.</p>	